



9 March 2021

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 15 March 2021 at 6.00pm for consideration of the following business -

- (1) Livestreaming Video and Audio Check
- (2) Acknowledgement of Country
- (3) Recording of Meeting Statement
- (4) Apologies for non-attendance
- (5) Disclosures of Interest
- (6) Public Forum
- (7) Mayoral Minute
- (8) Confirmation of Minutes - Ordinary Council Meeting held on 15.02.21
- (9) Matters arising from Minutes
- (10) Notices of Motion
- (11) Reports of Staff
  - (a) Executive Services
  - (b) Corporate Services
  - (c) Infrastructure Services
  - (d) Planning and Environmental Services
- (12) Delegates Reports
- (13) Closed Meeting

Yours faithfully

Rebecca Ryan  
**General Manager**

## **Meeting Calendar 2021**

### **March**

<b><u>Time</u></b>	<b><u>Date</u></b>	<b><u>Meeting</u></b>	<b><u>Location</u></b>
10.00am	11 March 2021	Central NSW JO Board Meeting	Community Centre
6.00pm	15 March 2021	Council Meeting	Community Centre

### **April**

<b><u>Time</u></b>	<b><u>Date</u></b>	<b><u>Meeting</u></b>	<b><u>Location</u></b>
10.00am	9 April 2021	Traffic Committee Meeting	Community Centre
2.30pm	16 April 2021	Upper Macquarie County Council Meeting	Kelso
6.00pm	19 April 2021	Council Meeting	Community Centre

### **May**

<b><u>Time</u></b>	<b><u>Date</u></b>	<b><u>Meeting</u></b>	<b><u>Location</u></b>
6.00pm	17 May 2021	Council Meeting	Community Centre
4.00pm	18 May 2021	Local Emergency Management Committee Meeting	Community Centre
6.00pm	20 May 2021	Sports Council Meeting	Community Centre
6.00pm	25 May 2021	Tourism, Towns and Villages Committee Meeting	Community Centre
10.00am	27 May 2021	Central NSW JO Board Meeting	Orange CSU

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**HELD ON MONDAY 15 MARCH 2021**

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## **LIVE STREAMING OF COUNCIL MEETINGS**

In accordance with the Blayney Shire Council Code of Meeting Practice, this meeting will be recorded for the purpose of the live streaming function via our YouTube channel. The audio and visual live stream and recording, will allow members of the public to view proceedings via the Internet without the need to attend Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes.

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Live streams and archived recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published to YouTube the day after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website.

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Live streaming is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

**01) MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 15 FEBRUARY 2021****Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Local Governance and Finance**File No:** GO.ME.3**Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 15 February 2021, being minute numbers 2102/001 to 2102/026 be confirmed.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING  
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY  
CENTRE, ON 15 FEBRUARY 2021, COMMENCING AT 6.00PM**

Present: Crs S Ferguson (Mayor), S Denton, A Ewin (Deputy Mayor), D Kingham, J Newstead, B Reynolds and D Somerville

General Manager (Mrs R Ryan), Director Corporate Services (Mr A Franze), Director Infrastructure Services (Mr G Baker), Director Planning & Environmental Services (Mr M Dicker), Manager Planning (Mr D Drum) and Executive Assistant to the General Manager (Mrs L Ferson)

**ACKNOWLEDGEMENT OF COUNTRY****RECORDING OF MEETING STATEMENT****DISCLOSURES OF INTEREST**

The General Manager reported the following Disclosure of Interest forms had been submitted:

Councillor/ Staff	Interest	Item	Pg	Report	Reason
Cr Ferguson	Pecuniary	4	30	Tourism Event Development Program	Sister is employed by Blayney Platform Arts Hub (BTA)
Cr Somerville	Non Pecuniary (Significant)	5	32	Planning Agreement – McPhillamys Gold Project	Cr Somerville is a consultant to the law firm that represented Regis on the negotiation and drafting of the planning agreement
Cr Reynolds	Pecuniary	19	93	Rural Fire Service Contributions	A company Cr Reynolds owns does work for the Canobolas Zone of the NSW Rural Fire Service

**PUBLIC FORUM**

David Price – Item 5 – Planning Agreement – McPhillamys Gold Project

Daniel Sutton – Item 5 – Planning Agreement – McPhillamys Gold Project

Heather Davidson – Item 25 – Blayney Settlement Strategy 2020

**CONFIRMATION OF MINUTES**

**MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 21 DECEMBER 2020**

**2102/001**

**RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 21 December 2020, being minute numbers 2012/001 to 2012/028 be confirmed.

(Ewin/Reynolds)

**CARRIED**

**MATTERS ARISING FROM THE MINUTES**

Nil

**EXECUTIVE SERVICES REPORTS**

**COUNCIL RESOLUTION REPORT**

**2102/002**

**RESOLVED:**

That Council notes the Resolution Report to January 2021.

(Newstead/Reynolds)

**CARRIED**

**RISK, WORK HEALTH AND SAFETY QUARTERLY REPORT**

**2102/003**

**RESOLVED:**

That Council receive and note the Risk, Work Health and Safety Report for the quarter October 2020 to December 2020.

(Ewin/Somervaille)

**CARRIED**

The Mayor, Cr Ferguson, having declared an interest departed the Chair and left the Chambers. The Deputy Mayor, Cr Ewin, assumed the Chair.

**TOURISM EVENT DEVELOPMENT PROGRAM**

**2102/004**

**RESOLVED:**

That Council approve \$500 for Platform Blayney Arts Hub, Textures of One Exhibition under the 2020/21 Tourism Event Development Program.

(Somervaille/Denton)

**CARRIED**

The Mayor, Cr Ferguson returned to the Chambers and resumed the Chair.

Cr Somervaille, having declared an interest and left the Chambers.

**2102/005** **PLANNING AGREEMENT - MCPHILLAMYS GOLD PROJECT**  
**RESOLVED:**

That Council authorise the Mayor and General Manager to execute the Planning Agreement between LFB Resources NL (Regis Resources) and Blayney Shire Council, and place it along with the Explanatory Note onto Council's Planning Agreement Register.

(Reynolds/Ewin)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST	
Councillor Ewin		
Councillor Ferguson		
Councillor Kingham		
Councillor Reynolds		
Councillor Newstead		
Councillor Denton		
<b>Total (6)</b>	<b>Total (0)</b>	<b>CARRIED</b>

Cr Somervaille returned to the Chambers.

**CORPORATE SERVICES REPORTS**

**2102/006** **REPORT OF COUNCIL INVESTMENTS AS AT 31 DECEMBER 2020**

**Recommendation:**

1. That the report indicating Council's investment position as at 31 December 2020 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

(Kingham/Ewin)

**CARRIED**

**2102/007** **REPORT OF COUNCIL INVESTMENTS AS AT 31 JANUARY 2021**

**RESOLVED:**

1. That the report indicating Council's investment position as at 31 January 2021 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

(Reynolds/Somervaille)

**CARRIED**

**QUARTERLY BUDGET REVIEW STATEMENT - DECEMBER 2020**

**2102/008 RESOLVED:**

1. That the Quarterly Budget Review Statement for the quarter ending 31 December 2020 be received.
2. That the supplementary votes of \$115k (nett) proposed in the Quarterly Budget Review Statement be adopted, resulting in an increase to operating expenditure of \$63k, an increase of capital expenditure of \$347k and increase in income of \$295k that includes capital income variations of \$169k.

(Reynolds/Newstead)

**CARRIED**

**SIX MONTHLY DELIVERY PLAN REVIEW - DECEMBER 2020**

**2102/009 RESOLVED:**

That the six-monthly review, for period ending 31 December 2020, of Council's 2020/21 – 2023/24 Delivery Plan be received.

(Somervaille/Ewin)

**CARRIED**

**INFORMATION TECHNOLOGY QUARTERLY REPORT**

**2102/010 RESOLVED:**

That Council receive the Information Technology report for the quarter October to December 2020.

(Denton/Reynolds)

**CARRIED**

**SALE OF LAND FOR UNPAID RATES - BAD DEBT WRITE OFF**

**2102/011 RESOLVED:**

That Council approve the write-off of irrecoverable rates and charges in the amount of \$5,732.17 for the following debtors:

A344991	Colourtone Pty Ltd	Danvers Street, Carcoar	\$4,762.05
A341113	William Hood	888 Moorilda Road, Moorilda	\$970.12

(Kingham/Reynolds)

**CARRIED**

**ADOPTION OF INFORMATION SECURITY POLICY**

**2102/012 RESOLVED:**

That the Information Security Policy be adopted and included in Council's Policy Register.

(Denton/Ewin)

**CARRIED**

**DISABILITY INCLUSION ACTION PLAN 2017-2021 STATUS REPORT****2102/013 RESOLVED:**

1. That Council receive and note the Blayney Shire Disability Inclusion Action Plan status report as at 31 December 2020.
2. That Council endorse the preparation of the 2021 – 2025 Blayney Shire Disability Inclusion Action Plan in collaboration with Orange City and Cabonne Councils.

(Denton/Ewin)

**CARRIED****CHANGE OF TENURE - CROWN LAND CEMETERIES****2102/014 RESOLVED:**

That Council's intention to seek approval from Department of Planning, Industry and Environment – Crown Lands for amendment of the management structure of Crown Land cemeteries located at Carcoar, Lyndhurst, Neville and Newbridge from 'Devolved to Council' to 'Crown Land Manager' be placed on public exhibition for a period of at least 28 days.

(Kingham/Denton)

**CARRIED****COMPLIANCE AND REPORTING ACTIVITIES****2102/015 RESOLVED:**

That the report on Compliance and Reporting Activities for the six month period to December 2020 be received.

(Reynolds/Ewin)

**CARRIED****LEASE OF INDUSTRIAL LAND FOR AGISTMENT PURPOSES****2102/016 RESOLVED:**

That Council lease industrial land for a period of 3 years with a 1 year option to the following parties:

Lot 1 (Part Lot 1, DP 1072760):	C. Spears \$330
Lot 3 (Lot 202, DP 1196179):	G. Bird \$500
Lot 4: (Part Lot 2, DP 881885):	N. Collins \$500
Lot 5: (Part Lot 2, DP 881885):	N. Collins \$500
Lot 6: (Part Lot 2, DP 881885):	N. Collins \$500
Lot 7: (Part Lot 2, DP 881885):	N. Collins \$500
Lot 8: (Part Lot 2, DP 881885):	S & K Bennett \$1,500
Lot 9: (Part Lot 1, DP 134341):	N. Collins \$100
Lot 10 (Lot 3, DP 1103517):	A. Palmer \$1,750
Lot 11: (Part Lot 1, DP 134341):	A. Nicholson \$1,100
Lot 12: (Lot 222, DP 1175708):	N. Collins \$1,400

(Denton/Reynolds)

**CARRIED**

**AMENDMENT TO INVESTMENT POLICY****2102/017****RESOLVED:**

That Council adopt the Investment Policy, as amended, and it be included in Council's Policy Register.

(Somervaille/Ewin)

Cr Somervaille foreshadowed a Notice of Motion that Council declare that AMP bank be a prohibited investment in accordance with clause 1.8 of the investment policy.

**CARRIED**

**LAND PASSED IN AT SALE OF LAND FOR UNPAID RATES****2102/018****RESOLVED:**

1. That Council offer land to the State of NSW (Crown Lands) for sale of Lots 9 & 10 DP 1138533 Danvers Street, Carcoar for the amount of \$1 to be incorporated into the Carcoar Showground Crown Reserve (R590109).
2. That Council endorse execution of relevant contracts and associated documentation by the Mayor and General Manager, and if required under Council seal.

(Kingham/Reynolds)

**CARRIED**

Cr Reynolds, having declared an interest left the Chambers.

**RURAL FIRE SERVICE CONTRIBUTIONS****2102/019****RESOLVED:**

That Council make representations to the Member for Bathurst, Minister for Local Government and Minister for Police and Emergency Services in regards to the escalation of RFS contributions for local government and seeking a more sustainable funding model.

(Ewin/Newstead)

**CARRIED**

Cr Reynolds returned to the Chambers.

**AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING  
MINUTES HELD 18 NOVEMBER 2020****2102/020****RESOLVED:**

1. That the Minutes of the Audit Risk and Improvement Committee Meeting held 18 November 2020 be confirmed.
2. That the Strategic Audit Plan be a standing item on the Committee agenda.
3. That the Strategic Internal Audit Plan Activities 2021 - 2023 be endorsed subject to deletion of the Asset Management Review.
4. That the budget for Internal Audit 2020/21 be reviewed and if there is capacity a proposal to reschedule a future planned audit into the 2<sup>nd</sup> half of 2020/21 be determined out of

session.

5. That the appointment of National Audit Group to undertake the Fraud Risk Health Assessment be endorsed.

(Somervaille/Reynolds)

**CARRIED**

## **INFRASTRUCTURE SERVICES REPORTS**

### **DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT**

**2102/021 RESOLVED:**

That the Director Infrastructure Services Monthly Report for February 2021 be received and noted.

(Reynolds/Somervaille)

**CARRIED**

### **LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PHASE 2**

**2102/022 RESOLVED:**

That Council:

1. Accept the Australian Government Local Roads and Community Infrastructure Grant Agreement for \$552,171 and authorise the General Manager to sign the funding agreement
2. Approve the nomination of the following projects:-
  - a. Local Roads - Culvert approach repairs program - \$72,771
  - b. Community Infrastructure – New shared path in Stillingfleet Street between Adelaide and Osman Streets - \$79,662
  - c. Community Infrastructure – Extension of footpath renewals - \$32,338

(Reynolds/Newstead)

**CARRIED**

### **KING GEORGE OVAL KICKING GOALS FOR GIRLS ECI**

**2102/023 RESOLVED:**

That Council approve selected Contractors; Hines Constructions and Renascent Regional to be engaged in the Early Contractor Involvement process for the design of the Building Better Regions Fund Round 4 project – King George Oval Change Rooms.

(Kingham/Somervaille)

**CARRIED**

### **TRAFFIC COMMITTEE - 5 FEBRUARY 2021**

**2102/024 RESOLVED:**

1. That the minutes of the Blayney Traffic Committee Meeting, held on Friday 5 February 2021, be received and noted.
2. That Council endorse the Traffic Management Plan for the Carcoar March Music Event, to be staged on 13 March 2021 on Icely and Belubula Streets Carcoar as a Class 2 event,

subject to the conditions detailed in the Director Infrastructure Services' Report subject to:

- The distribution of the TCP to the Traffic Committee when available.
3. That Council install truck warning signage and distance ahead plates on the approaches to the ANL facility on Browns Creek Road in accordance with the Australian Standard.

(Reynolds/Denton)

**CARRIED**

## **PLANNING AND ENVIRONMENTAL SERVICES REPORTS**

### **BLAYNEY SETTLEMENT STRATEGY 2020**

**2102/025**

#### **RESOLVED:**

That Council;

1. Notes the 75 submissions received during the public exhibition of the Draft Blayney Shire Settlement Strategy 2020,
2. Endorses the Blayney Shire Settlement Strategy 2020 attached to this report, as amended and altered following the public exhibition,
3. Defer from the Blayney Shire Settlement Strategy 2020 the R1 General Residential zone expansion and new R2 Low Density Residential zone at Millthorpe, until further strategic analysis and subsequent community consultation has been undertaken,
4. Authorises the General Manager to approve any minor formatting amendments to correct minor clerical errors or issues which do not change or alter the content or intent of the Blayney Shire Settlement Strategy 2020,
5. Proceeds to immediately commence 3 Planning Proposals to update the Blayney Local Environmental Plan 2012 for Actions A2-1, A3-1 and A4-1 in the Blayney Shire Settlement Strategy 2020,
6. Withdraw the proposed Planning Proposal currently lodged with DPIE to amend the flood planning map within the Blayney Local Environmental Plan 2012 (Res 1704/015).

(Newstead/Reynolds)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

#### **FOR**

Councillor Ewin  
Councillor Ferguson  
Councillor Kingham  
Councillor Somervaille  
Councillor Reynolds  
Councillor Newstead  
Councillor Denton

#### **AGAINST**

**Total (7)****Total (0)****CARRIED****LATE REPORTS**

- 2102/026**      **TOURISM EVENT DEVELOPMENT FUND**  
**RESOLVED:**  
That Council approves the following events under the 2020/21 Tourism Event Development Program;  
a. \$1,000 for a rebranding marketing project for Chocolate on Purpose  
b. \$1,000 for the Millthorpe Garden Ramble – Virtual Autumn (Reynolds/Ewin)  
**CARRIED**

There being no further business, the meeting concluded at 7.50pm.

The Minute Numbers 2102/001 to 2102/026 were confirmed on 15 March 2021 and are a full and accurate record of proceedings of the Ordinary Meeting held on 15 February 2021.

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Cr S Ferguson  
**MAYOR**

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Mrs R Ryan  
**GENERAL MANAGER**

**02) NOTICE OF MOTION - AMP BANK****Department:** Executive Services**Author:** Councillor**CSP Link:** 2. Local Governance and Finance**File No:** FM.AU.1

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**Recommendation:**

That AMP Bank be declared to be a prohibited investment for the purposes of clause 1.8 of Council's Investment Policy (policy 4B).

**Reason for Report:**

At its February 2021 meeting Council resolved to amend the Investment Policy so as to allow Council to declare a particular financial institution to be a prohibited investment, irrespective of its credit rating. This report recommends that AMP Bank be declared to be a prohibited investment.

**Report:**

AMP Limited (AMP) is a public company listed on the stock exchange. It has several business units, in particular wealth management, investment management, superannuation and insurance services. It also has a subsidiary with a banking licence - AMP Bank.

AMP itself came under scathing criticism during the Banking Royal Commission, in particular for "fees for no service". AMP's share price fell 430% from March 2018 to March 2020. The banking subsidiary (AMP Bank) has had its own well publicised operational problems, in particular inability to keep up with its peers in offering state of the art internet banking and through its core technology platform. It needs the capital necessary to upgrade AMP Bank.

The financial difficulties facing AMP led its board to put the company up for sale. It tried to sell its life insurance business (AMP Life) in 2018, but the sale fell through for regulatory reasons. It was ultimately sold last year. Several potential buyers have looked at making bids for the whole group, most recently US group, Ares Management. The intention for the AMP Bank unit was to jointly acquire it with Macquarie Bank. This deal also fell through last month with the buyer withdrawing from discussions. The board is now reportedly trying to restructure the company, presumably including AMP Bank.

Since AMP's difficulties first became apparent, it was recommended in several council meetings that we cease investing in AMP Bank when deposits came up for maturity. These were only suggestions as the Investment Policy at the time permitted investments based on its credit rating. Since then AMP Bank's credit rating has been reduced from BBB+ to BBB, with the consequence that for some 6 months, because of the amount invested in AMP Bank (now \$1million), Council has exceeded its level of investments permitted in BBB

rated institutions. Because of these concerns the Investment Policy has now been amended to allow Council to decide to avoid particular investments notwithstanding their credit rating at the time.

It is not suggested that AMP Bank is not a reasonably sound investment. However, the current uncertainties will be around for a while. There are many alternative investments which meet the credit requirements of the Investment Policy with similar returns, so the exclusion of AMP Bank should not restrict the range of investments nor the level of interest earned.

**Risk/Policy/Legislation Considerations:**

The Local Government Act (s.625) sets out the types of investment that Council may invest in. It does not prohibit council from deciding, in its Investment Policy, what Council must NOT invest in. That is a matter for each individual Council.

This particular prohibited investment is motivated by credit issues. At other times another Council may be inclined to declare an institution as a prohibited investment for other non-credit related reasons, such as environmental or cultural concerns.

**Budget Implications:**

Nil

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**03) TOURISM EVENT DEVELOPMENT PROGRAM****Department:** Executive Services**Author:** Manager Tourism and Communications**CSP Link:** 3. The Local and Visitor Economy**File No:** GS.PG.1**Recommendation:**

That Council approves the following events under the 2020/21 Tourism Event Development Program;

- a) \$3,000 for the Millthorpe Village Committee Village Website
- b) \$3,000 for the Millthorpe Wine Collective Marketing Campaign

**Reason for Report:**

For Council to consider and approve the application seeking Council financial support under the Tourism Event Development Fund 2020/21.

**Report:**

Millthorpe Village Committee: Village Website

Funding Requested: \$3,000

The Millthorpe Business Sub Committee has been tasked to develop a scoping document for the design and construction of the village website that delivers functionality and visual appeal. The new website will be a major marketing tool for the village to attract all visitors and demographics to the village. The website will have new functions including being a distributor of the Australian Tourism Data Warehouse, allowing business owners to have control over editing and updating their own website listings and events. There will be a membership sign up and login function enabling automatic emails for membership renewals. These systems allow for less reliance on volunteers for updates and improve the professional look and feel of the website.

The website will link to the Orange360 website and reference the village as part of the Orange360 region. The Millthorpe Village website will allow for more in-depth information and history of Millthorpe and the businesses that is not included in the Orange360 Millthorpe webpage. The total cost of the project is \$6,991.

Millthorpe Wine Collective: Marketing Campaign

Funding Requested: \$3,000

The Millthorpe Wine Collective (MWC) is made up of three local cellar doors within the township of Millthorpe (Angullong Wines, Slow Wine Co and Tamburlaine Organic Wines), working together to promote Millthorpe as a wine destination. All efforts of the MWC actively include bringing people to Millthorpe to experience a unique stroll between three cellar doors and the rich history and shopping that Millthorpe has to offer while they are here.

The joint campaign will include;

- A TV advert reaching Lithgow – Cobar and North Young to South Coonabarabran.
- Fliers for local visitor information centres, accommodation providers and retail outlets
- Posters at XPT train stops
- Banners for festival market stalls
- Social media paid advertising

The total cost of the project is \$6,023.

**Risk/Policy/Legislation Considerations:**

In accordance with the Local Government Act, s356, Council may resolve to grant financial assistance to persons for the purpose of exercising its functions.

As the program was included in the draft 2020/21 Operational Plan, does not exceed more than 5 percent of Council's income and is open to all persons within Council's area; 28 days public notice of Council's resolution is not required.

As a direct result of the COVID-19 virus and the impact Public Health Orders have had on local events, Council approved to revise the Tourism Event Development Program for 2020/21 to include general marketing and promotion activities in addition to events.

The Millthorpe Village Committee application fits the criteria as it is an ongoing promotional platform which will benefit the region by providing more information on Millthorpe. The village is a member of Orange360 and continues to support Orange360 through encouraging businesses to register as members.

The Millthorpe Wine Collective application fits the criteria as it is a promotion that will bring visitors to the region. Although the focus is on wine, other industries will benefit from the visitation. All three businesses part of the Millthorpe Wine Collective are financial members of Orange360.

**Budget Implications:**

Council has a total budget of \$19,000 for 2020/21, approval of these two applications will leave \$6,535 available in this program.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**04) MINUTES OF THE BLAYNEY SHIRE TOURISM, TOWNS AND VILLAGES COMMITTEE MEETING HELD 23 FEBRUARY 2021**

**Department:** Executive Services

**Author:** General Manager

**CSP Link:** 2. Local Governance and Finance

**File No:** GO.ME.1

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**Recommendation:**

That the minutes of the Blayney Shire Tourism, Towns and Villages Committee meeting, held on Tuesday 23 February 2021, be received and noted.

**MINUTES OF THE TOURISM, TOWNS AND VILLAGES COMMITTEE  
MEETING  
HELD ON TUESDAY 23 FEBRUARY 2021  
AT THE BLAYNEY SHIRE COMMUNITY CENTRE**

Meeting commenced at 6.00pm.

**PRESENT**

Rebecca Ryan (General Manager), Megan Rodd (Manager Tourism and Communications), Bill Burdett, Kerry Strom-Cook and Richard Bloomfield.

**APOLOGIES**

That the apologies received from Cr Bruce Reynolds, Cr Scott Denton, Wayne Moore, Elizabeth Russ and Kate Burrell be accepted.  
(Richard Bloomfield / Bill Burdett)

**DISCLOSURES OF INTEREST**

Nil

**ADOPTION OF MINUTES FROM PREVIOUS MEETING – 24 NOVEMBER 2020**

Recommended that the minutes from the previous Tourism, Town and Villages Committee meeting held on 24 November 2020 be adopted.  
(Bill Burdett / Richard Bloomfield)

**BUSINESS ARISING**

Nil

**FESTIVAL OF PLACE SUMMER FUND – MARCH MUSIC MONTH**

- Council hosting March Music Month
- Facebook
- Posters

**SCULPTURES BY THE BUSH**

- Registrations now open and close midday Sunday 28 March.
- Display is from 1-18 April.

**DELEGATE REPORTS****Millthorpe**

- Millthorpe Mainstreet (updated Village Plan) Project commencing soon.
- Visitation numbers and trade over the pre-Christmas period very good, with reasonable visitation still occurring
- Working with LifeLine to host a few mental health workshops in the coming months
- First aid training course being organised at Millthorpe Youth Club
- The Cellar doors of Millthorpe have launched the "Millthorpe Wine Collective" check them out on Facebook
- Over the next few months we intend to -
  - refresh and update our web presence as a village
  - revise and reprint our tourism brochures
  - work with O360 to deliver some small attractions and events

**Lyndhurst**

- Craft ladies are back at the hall Thursdays.
- We have inquiries for use of the hall 2 days a week for dressmaking.
- Campground is going well, lots of good reviews on Wiki Camps.
- Service Station is closed as owner passed away suddenly last week.
- The old grocery shop & the adjacent bank of NSW residence has been sold, the shop is to be repaired and painted including the old signwriting, all in heritage colours as recommended by the heritage advisor. The buildings will be partly used to display Lyndhurst history and items of local interest.

**Blayney Town Association**

- Blayney Show is on Saturday 6 March.
- Christmas Retail Event in December 2020 was very successful. Plans for a 2021 Retail Event are already being discussed.
- Cricket interests are being elevated through the Dakers Oval development with fencing, practise nets, change rooms and toilets making it a very practical and picturesque facility.
- Street beautification and traffic flow in Adelaide Street (Mid Western Highway) is high on our agenda. Discussions are ongoing with community consultation, Council and consultant inputs progressing.
- To get the process under way the BTA has provided a number of locally made, large plant pots and potting mix to several businesses to establish and maintain plantings of their choice to brighten up the street scape. The up take has been encouraging and the number of pots required has doubled to 20. The project will be expanded as required.
- Rotary's Blayney Market is continuing to be a challenge. Market planned for 21 February had to be cancelled. Rotary will try again in March.

### **The Visitor Information Centre – “The Cottage”**

- A lot of people touring and moving into Blayney.

### **Hobbys Yards**

- Hall has been used last year by Local Land Services for courses. Next one to be held 18 March 2021 – Livestock and Pastures.
- A wake held for long standing community member Frank Dwyer.
- Two weddings booking in September.
- New chairs for hall – 60 ordered. Both weddings need more so will ask Trunkey Hall if can borrow extras.
- Change table for babies installed in toilet.
- Slab laid outside. It was very well done and already used.

### **VILLAGES PLANS**

- Aim for each Village Plan to be updated by August / September 2021 in preparation for review of Blayney Shire Community Strategic Plan in 2022
- General Manager will liaise with each Village Committee

Kelly-Anne Smith joined the meeting at 6.30pm

### **Carcoar**

- We are in the process of refreshing the Carcoar Village Community Plan for 2021-2026. Held a successful community Town Hall, received lots of great ideas for projects
- Save St Paul's Carcoar campaign is well on the way to being successful – only \$100k left to raise for community to purchase it. Confident will be achieved
- Village Communities Mental Health & Wellbeing. We have sourced two programs that will be useful and available to everyone in Blayney Shire villages, info below.

### **NewAccess Program**

- Developed by Beyond Blue and delivered by Marathon Health available for anyone experiencing stress or distress in their lives. Six free coaching sessions available over phone or face-to-face in Bathurst. Contact 02 6333 2838 to make an appointment or visit [marathonhealth.com.au/newaccess](https://marathonhealth.com.au/newaccess)

### **National Psychosocial Support Measure Program**

- For those with more severe issues and their carers, ten free counselling sessions available through National Psychosocial Support Measure Program. Call 1300 402 585 or visit [marathonhealth.com.au/psychosocial](https://marathonhealth.com.au/psychosocial)

### **St Pauls Church**

- Save St Paul's campaign, \$100k to go; will be community non-denominational church.

### **NEXT MEETING**

- Tuesday 25 May 2021.

**MEETING CLOSE**

There being no further business the meeting closed at 6.40pm.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**05) REPORT OF COUNCIL INVESTMENTS AS AT 28 FEBRUARY 2021**

**Department:** Corporate Services

**Author:** Chief Financial Officer

**CSP Link:** 2. Local Governance and Finance

**File No:** FM.AU.1

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**Recommendation:**

1. That the report indicating Council's investment position as at 28 February 2021 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

**Reason for Report:**

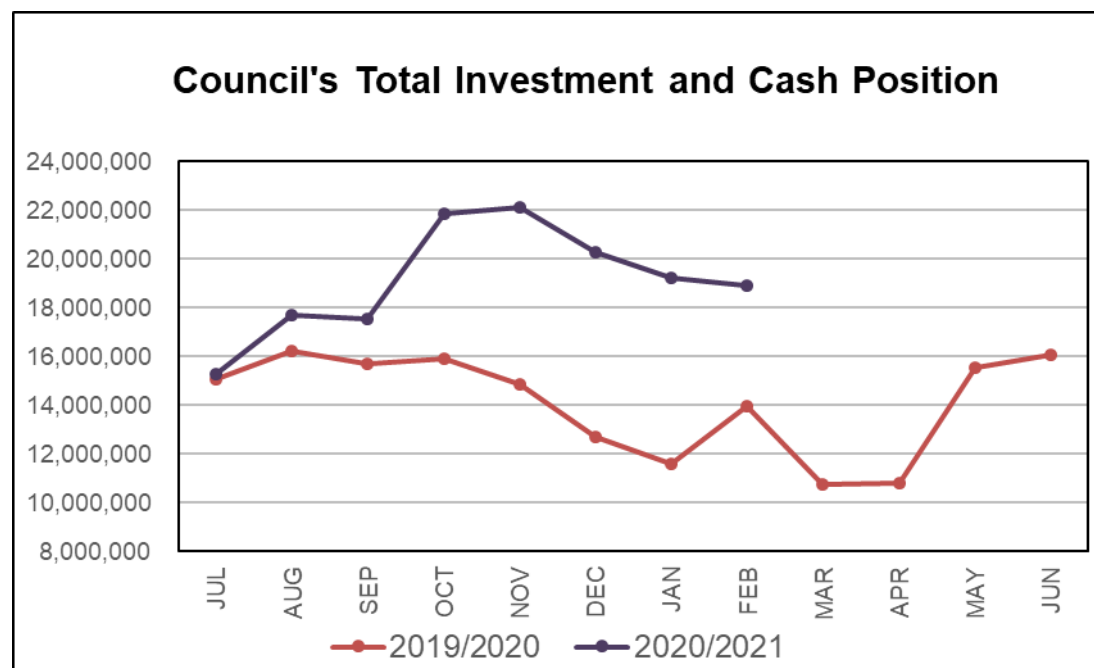
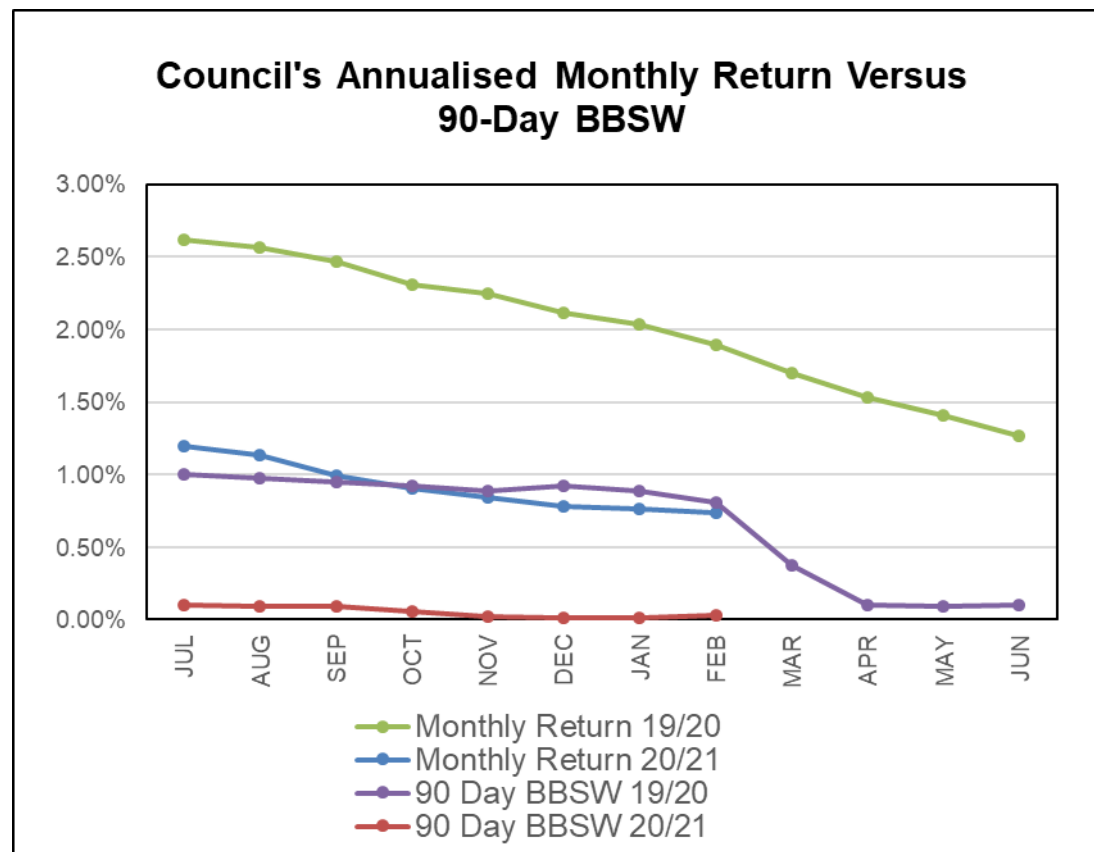
For Council to endorse the Report of Council Investments as at 28 February 2021.

**Report:**

This report provides details of Council's Investment Portfolio as at 28 February 2021.

Council's total investment and cash position as at 28 February 2021 is \$18,871,468. Investments earned interest of \$10,106 for the month of February 2021.

Council's monthly net return on Term Deposits annualised for January of 0.74% outperformed the 90 day Bank Bill Swap Rate of 0.03%.



REGISTER OF INVESTMENTS AND CASH AS AT 28 FEBRUARY 2021					
Institution	Method	Rating	Maturity	Amount \$	Interest Rate
MyState Bank Ltd	Curve	A2/BBB	02/03/2021	500,000	1.650%
AMP Bank	Rim Sec	A2/BBB	16/03/2021	500,000	1.800%
Macquarie Bank	Rim Sec	A1/A+	23/03/2021	500,000	0.850%
Bank of Queensland	Curve	A2/BBB+	30/03/2021	500,000	1.050%
CBA	Direct	A1+/AA-	13/04/2021	500,000	0.610%
CBA	Direct	A1+/AA-	27/04/2021	500,000	0.610%
NAB	Direct	A1+/AA-	11/05/2021	500,000	0.970%
NAB	Direct	A1+/AA-	18/05/2021	500,000	0.450%
NAB	Direct	A1+/AA-	25/05/2021	500,000	1.000%
Bank of Queensland	Curve	A2/BBB+	01/06/2021	500,000	0.450%
Westpac	Direct	A1+/AA-	01/06/2021	500,000	0.940%
Westpac	Direct	A1+/AA-	08/06/2021	500,000	0.940%
Westpac	Direct	A1+/AA-	22/06/2021	500,000	0.980%
CBA	Direct	A1+/AA-	06/07/2021	500,000	0.680%
CBA	Direct	A1+/AA-	20/07/2021	500,000	0.680%
AMP Bank	Rim Sec	A2/BBB	03/08/2021	500,000	0.800%
Westpac	Direct	A1+/AA-	17/08/2021	500,000	0.770%
NAB	Direct	A1+/AA-	31/08/2021	500,000	0.750%
CBA	Direct	A1+/AA-	14/09/2021	500,000	0.700%
CBA	Direct	A1+/AA-	28/09/2021	500,000	0.700%
CBA	Direct	A1+/AA-	12/10/2021	500,000	0.640%
CBA	Direct	A1+/AA-	19/10/2021	500,000	0.570%
NAB	Direct	A1+/AA-	26/10/2021	500,000	0.550%
CBA	Direct	A1+/AA-	02/11/2021	500,000	0.570%
CBA	Direct	A1+/AA-	09/11/2021	500,000	0.550%
NAB	Direct	A1+/AA-	16/11/2021	500,000	0.550%
Macquarie Bank	Curve	A1/A+	23/11/2021	500,000	0.500%
Reliance Bank	Direct	Unrated	23/11/2021	500,000	0.750%
Macquarie Bank	Rim Sec	A1/A+	30/11/2021	500,000	0.500%
Westpac	Direct	A1+/AA-	30/11/2021	500,000	0.480%
NAB	Direct	A1+/AA-	07/12/2021	500,000	0.400%
Macquarie Bank	Curve	A1/A+	11/01/2022	500,000	0.700%
NAB	Direct	A1+/AA-	08/02/2022	500,000	0.400%
NAB	Direct	A1+/AA-	22/02/2022	500,000	0.350%
<b>Total Investments</b>				<b>17,000,000</b>	<b>0.732%</b>
Commonwealth Bank - At Call Account <sup>(1)</sup>				1,509,191	0.200%
Commonwealth Bank Balance - General <sup>(1)</sup>				362,278	0.000%
<b>TOTAL INVESTMENTS &amp; CASH</b>				<b>18,871,468</b>	
Benchmarks:		BBSW 90 Day Index <sup>(1)</sup>		0.030%	
		RBA Cash Rate <sup>(1)</sup>		0.100%	

1. % Interest rates as at end of reporting period

Summary of Investment Movements - February 2021		
Financial Institution	Investment/(Recall) Amount \$	Commentary
NAB	(502,308)	Term Deposit Matured 09/02/2021
NAB	500,000	Term Deposit Reinvested 09/02/2021
NAB	(502,215)	Term Deposit Matured 23/02/2021
NAB	500,000	Term Deposit Reinvested 23/02/2021

Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent)	Policy Maximum	Current Holding %	Current Holding \$
TCorp IM Funds	100%	0%	-
AAA – AA Category	100%	71%	12,000,000
A- Category	40%	12%	2,000,000
BBB+ Category <sup>(2)</sup>	30%	6%	1,000,000
BBB Category <sup>(2)</sup>	10%	9%	1,500,000
BBB- Category and below: Local <sup>(3)</sup> ADI's	5%	3%	500,000
			<b>17,000,000</b>

2. BBB+ / BBB categories are not to exceed 30% collectively

3. ADI's located within the Local Government Area

Individual Institution Limit	Rating	Policy Maximum	Current Holding
AMP Bank	A2/BBB	500,000	1,000,000
Bank of Queensland	A2/BBB+	1,000,000	1,000,000
CBA	A1+/AA-	5,000,000	5,000,000
Macquarie Bank	A1/A+	3,000,000	2,000,000
MyState Bank Ltd	A2/BBB	500,000	500,000
NAB	A1+/AA-	5,000,000	4,500,000
Reliance Bank	Unrated	500,000	500,000
Westpac	A1+/AA-	5,000,000	2,500,000

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS		
	Actual 30/06/2020 \$ 000's	Forecast 30/06/2021 \$ 000's
External Restrictions	9,304	8,472
Internal Cash Restrictions	6,391	4,481
<b>TOTAL RESTRICTED ASSETS</b>	<b>15,695</b>	<b>12,953</b>

#### CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that the investments listed in this report have been made in accordance with s.625 of the Local Government Act (1993), the Local Government (General) Regulation (2005) and Council Policy.

**Risk/Policy/Legislation Considerations:**

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s.625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

As indicated previously, AMP's credit rating has been downgraded from BBB+ to BBB. Council is within our policy limits for the BBB category, however Council is outside the Individual Institution limit for AMP until the next maturity on 16 March 2021. Council will transition to compliance as investments fall due.

**Budget Implications:**

A good investment strategy optimises Council's return on investments.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**06) MEETING OF FINANCIAL ASSISTANCE COMMITTEE HELD ELECTRONICALLY**

**Department:** Corporate Services

**Author:** Director Corporate Services

**CSP Link:** 2. Local Governance and Finance

**File No:** CR.SD.2

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**Recommendation:**

1. That the minutes of the meeting held electronically, in lieu of meeting scheduled 2 March 2021, be received.
2. That the recommendations for 2020/21 - Round 2 of the Community Financial Assistance Program by the Financial Assistance Committee, in the amount of \$27,956 be approved.

**Reason for Report:**

For Council to approve the minutes of the Financial Assistance committee meeting held electronically in lieu of meeting scheduled 2 March 2021.

**Report:**

The Financial Assistance Committee scheduled a meeting on 2 March 2021 however was unable to reach a quorum. It was agreed that the meeting be convened by email with a schedule of recommendations circularised for committee feedback.

Recommendations as proposed were endorsed by a majority of committee members responding in support of them.

An amount of \$25,528 was available for distribution in Round 2 of the 2020/21 program. In addition, an amount of \$36,274 in unexpended funds from prior periods was also available.

Council received 14 applications with a total value of \$72,463 in works or programs seeking \$46,239 in financial assistance. The Financial Assistance Committee has recommended \$27,956 be allocated. Recommendations are pursuant to the criteria stipulated in the Community Financial Assistance Program guidelines.

**MINUTES OF THE MEETING OF BLAYNEY SHIRE COUNCIL FINANCIAL ASSISTANCE COMMITTEE  
HELD AS AN ELECTRONIC MEETING (Email)  
IN LIEU OF MEETING SCHEDULED 2 MARCH 2021**

**1. PRESENT (Respondents)**

Councillor David Somervaille (Chair); Miles Hedge; David Kennedy; Rebecca Price; Graham Summerson; Anton Franze (Director Corporate Services – ex-officio).

**2. APOLOGIES**

Melissa O'Brien (Cadia), Kerry Adams.

**3. DECLARATIONS OF INTEREST**

Miles Hedge – Auditor of Blayney Shire Local and Family History Group

**4. MINUTES FROM PREVIOUS MEETING – 21 July 2020****RECOMMENDATION:**

The minutes of the previous meeting held on 21 July 2020 were confirmed to be a true and accurate record of that meeting.

**5. BUSINESS ARISING**

For the information of committee members Council approved the Hardship Assistance (Covid-19) funding as part of the Community Financial Assistance Program.

**6. INSURANCE CONTRIBUTIONS****RECOMMENDATION:**

That Millthorpe School of Arts be informed that Council will pay:

- Full amount of insurance premium (PL & Fire) per claim in 2020/21; and
- Transition alignment to the policy over 2 years as follows:
  - Pay 50% in 2021/22
  - Pay in accordance with policy (public liability 2022/23)

**7. REQUESTS APPROVED BY GENERAL MANAGER UNDER DELEGATION**

That the approvals of fee waivers and sporting related financial assistance, under delegation by the General Manager, in the amount of \$2,125 be noted.

**8. CONSIDERATIONS OF ROUND 2:2020/21 COMMUNITY FINANCIAL ASSISTANCE PROGRAM APPLICATIONS**

That an amount of \$27,956 for 2020/21 Round 2 Community Financial Assistance Program be recommended for approval by Council as per the attached schedule; and

That an amount of \$2,428, being the amount in excess of that available in the budget for 2020/21 for Round 2, be allocated from funds unexpended from previous periods carried over.

**9. NEXT MEETING**

20 July 2021

**FINANCIAL ASSISTANCE GRANTS: ROUND 2 - 2020/21**

<b>No.</b>	<b>Applicant</b>	<b>Project</b>	<b>Grant sought</b>	<b>Grant Recommended</b>	<b>Comments and feedback</b>
1	Mandurama Hall Reserve	Installation of awnings	1,091.00	1,091.00	Good improvement to important community asset; quotes OK; 50% contribution.
2	Newbridge Progress Association	Replace fascia board, repair front door at Newbridge Craftshop	2,605.00	2,605.00	Substantial village contribution. Recommend condition of funding be that property ownership be resolved.
3	Tallwood Public Hall Trust	Replacement of chairs in Tallwood Hall	3,500.00	3,500.00	Recommend, subject to confirmation of other grant funding.
4	Barry Progress Association	Purchase new under bench fridge	849.00	849.00	Continuing improvement to Barry Hall.
5	Platform Arts Hub Blayney	Setup of Infrastructure, gallery rooms for events	9,522.06	9,522.00	Substantial grant; but project should be backed to help succeed without major ongoing subsidy.
6	Regional Development Australia	Ten4Ten Leadership Dialogue	1,500.00	-	Committee supports project (given Orange & Cabonne participation) however sponsorships falls outside policy.
7	Millthorpe Mozzies	Covid Funding Relief - Council fees and charges	578.00	578.00	Falls under COVID extension to financial assistance policy
8	Blayney Shire Horse Sports	Purchase of x5 new portable grandstands	8,783.00	-	Contribution from other users needed; support from Showground User Group is requested.
9	Blayney Shire Local and Family History Group	Purchase of museum cabinet and display accessories for heritage exhibition at Platform Arts Hub	1,394.45	1,394.00	Proper display adds to visitor experience at Platform. 50/50 contribution.
10	Junction Reefs Reserve Land Manager	Stage 1 of Track Repairs at Bakers Shaft Reserve	4,500.00	4,500.00	Excellent proposal. Well documented and planned; further improvement to the Reserve.
11	Shalom House of Prayer	Restore grounds and gardens of Shalom and surrounding street areas	1,000.00	-	Request does not meet guidelines as funding sought for meals and accommodation.

No.	Applicant	Project	Grant sought	Grant Recommended	Comments and feedback
12	Country Women's Association Millthorpe	Access pathway to rear of yard and deck	3,000.00	3,000.00	Finishes recent rounds of improvements to rooms; ties in with new rear improvements.
13	Adventist Development and Relief Agency Australia	Workshop / Shelter / Shed for the Community Garden at Lyndhurst	7,000.00	-	Request further information: Dept. Education approval; Letters of support and co-contributions; how accessed after hours. Second quotation and plans / designs also required for probity reasons.
14	Lyndhurst Soldiers Memorial Hall & Village Committee	Covid Funding Relief for Electricity, Fire & Safety and Water	916.70	917.00	Falls under COVID extension to financial assistance policy.
			<b>\$46,239.21</b>	<b>\$27,956.00</b>	

**Risk/Policy/Legislation Considerations:**

The recommendations for funding are as recommended by the Financial Assistance Committee and are assessed against the Community Financial Assistance Program guidelines.

**Budget Implications:**

Council has an amount of \$100,000 allocated in its 2020/21 Operational Plan for this purpose including an amount of \$55,000 approved in advance for assistance to groups, schools and organisations for events; rates and charges and public liability insurance.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**07) YOUTH WEEK 2021****Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 4. Community, Sport, Heritage and Culture**File No:** GS.LI.1**Recommendation:**

1. That the report on Youth Week 2021 be received; and
2. That Council endorse the allocations from the 2021 Youth Week Small Grants Program as follows:
 

Millthorpe Youth Group	\$ 786
Carcoar School P&C	\$ 500
CentrePoint Sport & Leisure (YMCA NSW)	\$4,298

**Reason for Report:**

To inform Council on the proposed Youth Week activities proposed for the Blayney Shire.

**Report:**

Youth Week 2021 is scheduled for 16 to 24 April 2021 with the theme *"Together more than ever."* and is aimed at youth aged 12 – 25 years. As in recent years, Council has engaged with the community to seek expressions of interest for holding events as part of the Youth Week Small Grants Program. In the past, this has been a successful means to hold a number of Youth Week activities in the Shire.

The program was promoted through the local newspaper, social media and by email distribution to the schools, sporting groups, village contacts through the Tourism, Towns and Villages Committee and Development Coordinators.

The closing date for applications was 1 March 2021. At the closing date for expressions of interest 3 applications were received. Applications are detailed as follows:

Project	Applicant	\$	Event Detail
Action Paintball	Millthorpe Youth Group	\$786	Transport, refreshments, and paintball games for 20 participants.
Movies at Carcoar	Carcoar School P&C	\$500	Movie nights (x2) and refreshments at Carcoar School of Arts Hall.
Youth Week Activities	CentrePoint (YMCA NSW)	\$4,298	<ul style="list-style-type: none"> <li>• Free Group Fitness Classes</li> <li>• Gym induction classes</li> <li>• Movie nights (x2)</li> <li>• Netball competition</li> <li>• Gym technique sessions with trainer.</li> </ul> All activities conducted over 2 weeks.

**Risk/Policy/Legislation Considerations:**

Nil

**Budget Implications:**

The NSW Youth Week Grants Program requires Council to match funding allocated. Youth Week funding from Department of Communities and Justice was \$2,659. The total budget for the program in the 2020/21 Operational Plan is \$9,804 with funds carried forward due to 2020 activities re-scheduled to later in the year. Council's proposed allocations for 2021 will total \$5,598 and are sufficiently covered by available budgeted funds.

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**08) TEN4TEN LEADERSHIP DIALOGUE****Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 4. Community, Sport, Heritage and Culture**File No:** CR.SD.2

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**Recommendation:**

1. That Council support the request for sponsorship in the amount of \$1,500 for the Ten4Ten Leadership Dialogue from Regional Development Australia Central West.
2. That an amount of \$1,500 be included for approval in the 3rd Quarter Budget Review for this purpose.

**Reason for Report:**

To inform Council on a request for sponsorship received from Regional Development Australia Central West for the Ten4Ten Leadership Dialogue.

**Report:**

Council is in receipt of a request for sponsorship from Regional Development Australia (RDA) Central West for the Ten4Ten Leadership Dialogue. The amount of sponsorship sought is \$1,500.

The 2021 program is proposed to connect 10 selected Year 11 students with 10 local community leaders for a unique mentoring experience. The application process entails culling 10 future leaders from an anticipated 80 - 100 applications from students in the Central West.

The TEN4TEN Leadership Dialogue was a great success in 2020 and forged new partnerships, opened doors and provided an insight into the countless opportunities that are available in regional New South Wales and more specifically in the Central West.

Successful applicants will have the opportunity to take part in the following:

- Attend the program launch and dinner in mid-April and participate in the speed networking activity with all mentors;
- Afternoon tea at Orange City Council Chambers with Mentor and Mayor, Reg Kidd;
- Visit Parliament of NSW in Sydney, hosted by Mentor and Member for Orange, Phil Donato;
- Visit Parliament of Australia in Canberra, hosted by Mentor and Federal Member for Calare, Andrew Gee;
- Attend the end of program breakfast and presentation in November; and
- Take part in additional events that will be organised throughout the duration of the program.

The program is open to Year 11 students from high schools in the Orange, Blayney and Cabonne Local Government Areas and applications opened on Wednesday, 17 February and close 5pm, Wednesday, 17 March 2021. Students will be notified of the outcome of their application in Week 10 of Term One.

The total cost of the program, excluding employee costs, is \$9,000. Contributions of \$1,500 have been committed by Orange City and Cabonne Councils with RDA Central West funding the balance.

The application was tabled at the last meeting of the Financial Assistance Committee and while it was considered to be a project of merit, it was referred back to Council for consideration as sponsorship is outside of the scope of the Financial Assistance Policy.

**Risk/Policy/Legislation Considerations:**

Nil.

**Budget Implications:**

Council does not have an allocated budget within Youth Services in the 2020/21 Operational Plan for this purpose. The approval of this program will require an amount of \$1,500 to be approved in the 3<sup>rd</sup> Quarter Budget Review.

**Enclosures (following report)**

1 RDA Central West correspondence and application 9 Pages

**Attachments (separate document)**

Nil



27 January 2021

ABN: 55 418 618 640

Ms Rebecca Ryan  
General Manager  
Blayney Shire Council  
91 Adelaide Street  
BLAYNEY NSW 2799

Ph: 02 6369 1600

All Postal  
Correspondence  
PO Box 172  
Orange  
NSW 2800

Dear Ms Ryan,

I write on behalf of Regional Development Australia (RDA) Central West seeking your financial support to help continue the delivery of the successful Ten4Ten Leadership Dialogue.

As you know this program is about partnering 10 local students with 10 regional mentors for a unique mentoring experience.

We seek support of \$1,500 (+ GST) from Blayney Shire Council to deliver this program in 2021. As part of your sponsorship council's logo will be included in correspondence, promotional material and media releases. You will also be recognised as a supporter of the program at all events.

Additionally, we will provide two tickets to you for the event launch in April and the opportunity to join us on our proposed program visits to Parliament in both Sydney and Canberra.

At the core of the program is organic skills development and fostering civic pride and regional leadership. The 2020 program was an outstanding success and with your support I am confident 2021 will be even better.

I thank you in advance for your consideration of our request, and ongoing support of RDA Central West. I look forward to working with you to deliver this program and many more in my new role.

Kind Regards

A handwritten signature in black ink that reads "Ruth Fagan". The signature is written in a cursive, flowing style.

Ms Ruth Fagan  
Chair  
RDA Central West



An Australian Government Initiative



## COMMUNITY FINANCIAL ASSISTANCE PROGRAM

### Community Facilities or Community Events or Hardship Assistance (COVID-19)

#### Application Form

PART A	Must be completed by all applicants
PART B	To be completed by community groups applying for assistance for the construction, enhancement or maintenance of a <b>community facility</b>
PART C	To be completed by community groups applying for assistance with a <b>community event or cultural activity</b>
PART D	To be completed by community groups applying for <b>hardship and assistance funding</b>

#### PART A THE APPLICANT

Name of Community Organisation:	RDA Central West
Legal status (e.g. Incorporated Association. Council may request a copy of the constitution)	Other incorporated entity
Applicant ABN:	55 418 618 640
Postal Address:	PO Box 172, Orange. NSW. 2800
Contact Person:	Name:
	Position: <b>Sam Harma</b>
	Telephone: <b>6369 1600</b>
	Email: <b>director@rdacentralwest.org.au</b>

I the undersigned **HEREBY DECLARE** that the information provided in this application is complete and accurate.

Signature:	
Print name:	As attached in correspondence
Date:	27/01/2021

**PART B PROJECTS INVOLVING THE CONSTRUCTION, ENHANCEMENT OR MAINTENANCE OF A COMMUNITY FACILITY**

Community Facility:		
Who owns this facility?		
Description of the project: <i>Attach a letter with more information if required.</i>		
What are the aims of the project? <i>Attach a letter with more information if required.</i>		
Total budget for the project: <i>Full details to be shown in <b>schedule 1</b>. Include in-kind voluntary labour. Attach quotes for external costs</i>		
Amount of financial assistance requested: <i>Must agree with amount stated in this application's budget in schedule 1. *** GST exclusive figures to be shown only if you are registered for GST.</i>		
Other organisations involved in the project (if any), including details of other funding sources:		
Describe the broad community benefit expected from the project: <i>Attach a letter with more information if required</i>		
Project timetable:	Start date:	Finish date:

**PART C COMMUNITY EVENTS OR CULTURAL ACTIVITIES**

Community event or activity:	TEN4TEN Leadership Dialogue (2021)
Other sources of funding: <i>eg ticket sales, sponsorships, stallholders or product sales. Indicate name of other funders and amounts</i>	Contributions from Orange City and Cabonne Councils
Is this a one-off or a recurrent event?	Project is undertaken on annual basis and is proposed to be expanded further across the Central West.
Total receipts and expenses expected for the event: <i>Full details to be shown in the <b>schedule 2</b>. Include in-kind voluntary labour.</i>	\$ 4,500.00
Amount of financial assistance requested: <i>Must agree with amount shown in <b>schedule 2</b>. *** GST exclusive figures to be shown only if you are registered for GST.</i>	\$ 1,500.00
What will the financial assistance be spent on? <i>eg purchasing of equipment, waiver of council fees etc. Please note: Operating costs and overheads are not funded under this program</i>	As detailed in budget.
How will the event enhance social, environmental and/or economic aspects and development in the community? <i>May include benefits for the visitor economy in the Shire</i>	Project seeks to facilitate leadership development amongst a select number of students across the NSW Central West.
Event date:	

**PART D      HARSHIP ASSISTANCE (COVID-19)\***

Details of expense / overhead funds sought for:	
<p>How has the COVID-19 crisis affected your organisation's ability to earn income?</p> <p><i>Please detail plans you had for income generation that were not / are no longer possible. Provide as much detail as possible including evidence of loss of revenue from public visitations of at least 30% between one month or quarter pre (or post) COVID restrictions to the same month or quarter. (Attach information if required.)</i></p>	
<p>Please outline what costs your organisation has expended and is unable to recoup due to the COVID-19 crisis. Please be specific regarding the nature of the cancelled project / event / activity and the actual cash expenses that you have paid out for cancelled projects / events / activities. (Attach information if required.)</p> <p><i>You will be required to furnish proof that you have primary responsibility of costs and / or payment of these expenses and any correspondence you may have around the inability to recoup these expenses.</i></p> <p><i>Please also furnish evidence that options to cover these costs through community organisation's own cash reserves or other funding sources have been thoroughly explored this can be by way of Treasurer / financial reports.</i></p>	
<p>Amount of financial assistance requested: <i>Must agree with amount shown in <b>schedule 3</b>. *** GST exclusive figures to be shown only if you are registered for GST.</i></p>	

\*Refer to Program Guidelines for eligibility criteria and conditions for financial assistance

**SCHEDULE 1**(to be provided if **Part B** of this application is completed)**BUDGET FOR PROJECTS INVOLVING THE CONSTRUCTION, ENHANCEMENT  
OR MAINTENANCE OF A COMMUNITY FACILITY**

*You should include estimates of the cash and in-kind contributions you are making to the project and any other income you are applying for/expecting to receive from other grant sources. **Please use GST exclusive figures if you are registered for GST.** You may submit your budget as a separate attachment if you prefer.*

<b>Budgeted costs of the project</b> List cost items below. Attach separate page if necessary:	
<b>Total:</b>	<b>\$ 0.00</b>

These amounts  
must agree

<b>Confirmed funding sources</b> include cost of voluntary labour in kind	
<b>Funding sought under this program:</b>	
<b>Total Funding:</b>	<b>\$ 0.00</b>

*Preference is given to projects seeking funding on a \$ for \$ basis. If you are purchasing equipment or are planning a capital improvement to your asset, **2 quotations** for the goods/ services must be attached to your application.*

## SCHEDULE 2

(to be provided if **Part C** of this application is completed)

### TOTAL ANTICIPATED RECEIPTS AND EXPENSES FOR COMMUNITY EVENT OR CULTURAL ACTIVITY

*You should include estimates of the cash and in-kind contributions you are making to the event and any other income you are applying for/expecting to receive from other sources. **Please use GST exclusive figures if you are registered for GST.** You may submit your budget as a separate attachment if you prefer.*

#### Anticipated receipts from the event:

exclude assistance sought from Council

Orange City Council	\$ 1,500.00
Cabonne Council	\$ 1,500.00
RDA	\$ 4,500.00
<b>Total Receipts:</b>	<b>\$ 7,500.00</b>

#### Budgeted expenses for the event:

Costs associated with leadership program e.g. meeting venue hire, catering.	\$ 2,000.00
Bus Hire - Canberra (Parliament House visit)	\$ 2,000.00
Bus Hire - Sydney (Parliament House visit)	\$ 2,000.00
Program coordination and administration (excluding staff costs)	\$ 3,000.00
<b>Total expenses:</b>	<b>\$ 9,000.00</b>
<b>Surplus or deficit before financial assistance</b>	<b>\$ 1,500.00</b>

<b>TOTAL FUNDING SOUGHT UNDER THIS PROGRAM</b>	<b>\$ 0.00    \$1,500</b>
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**SCHEDULE 3**(to be provided if **Part D** of this application is completed)**CLAIM DETAILS FOR HARDSHIP ASSISTANCE (COVID-19)****DETAILS OF FINANCIAL INFORMATION**

<b>Bank balance as at application date*</b>	
<b>Investments balance as at application date*</b>	

<b>Evidence of Revenue Loss. Activity Revenue as at:</b> <small>List reporting dates for comparison. Attach evidence in the form of Treasurer or Financial Reports.</small>	
<b>(Current period)</b>	
<b>(Prior period)</b>	
<b>Total Revenue Loss</b>	

<b>Details of expenses / overheads claimed</b> <small>List items below. Attach separate page if necessary.</small>	
<b>Total expenses / overheads</b>	
<b>TOTAL FUNDING SOUGHT UNDER THIS PROGRAM</b>	

\*Please attach the following documentation with your application:

- applicant's 2 most recent bank statements
- reports from separate reporting periods substantiating loss of revenue
- applicant's latest audited financial statements
- copy of invoice substantiating expense / overhead claimed

**TEN4TEN Leadership Dialogue Background Paper**

The TEN4TEN Leadership Dialogue run by Regional Development Australia (RDA) Central West has been hailed a big success. During 2020 ten Year 11 students from Orange, Molong and Canowindra were partnered with ten community champions for a unique mentoring experience.

**2021 Program Overview**

Regional Development Australia (RDA) Central West is excited to continue the TEN4TEN Leadership Dialogue in 2021 and connect ten selected Year 11 students with ten local community leaders for a unique mentoring experience. The application process entails culling ten future leaders from an anticipated 80 - 100 applications.

The Central West is home to a high calibre of leaders and mentoring plays a major role in fostering the next generation of young leaders in our community.

The TEN4TEN Leadership Dialogue was a great success in 2020 and forged new partnerships, opened doors and provided an insight into the countless opportunities that are available in regional New South Wales and more specifically – right here in the Central West.

Successful applicants will have the opportunity to take part in the following:

- Attend the program launch and dinner in mid-April and participate in the speed networking activity with all mentors;
- Afternoon tea at Orange City Council Chambers with Mentor and Mayor, Reg Kidd;
- Visit Parliament of NSW in Sydney, hosted by Mentor and Member for Orange, Phil Donato;
- Visit Parliament of Australia in Canberra, hosted by Mentor and Federal Member for Calare, Andrew Gee;
- Attend the end of program breakfast and presentation in November; and
- Take part in additional events that will be organised throughout the duration of the program.

The program is open to Year 11 students from high schools in the Orange, Blayney and Cabonne Local Government Areas and applications open on Wednesday, 17 February and close 5pm, Wednesday, 17 March 2021. Students will be notified of the outcome of their application in Week 10 of Term One.

Mentors for 2021 are as follows:

Reg Kidd, Mayor of Orange City Council and Deputy Chair of RDA Central West

Andrew Gee MP, Federal Member for Calare

Phil Donato MP, Member for Orange

Bruce King, CEO of the Regional Investment Corporation

Hamish Munro, Founder and Director of Pairtree

Julia Andrews, Director of External Engagement Bathurst & Orange, Charles Sturt University

Melissa O'Brien, Senior Community Relations Specialist, Newcrest Mining Cadia Valley Operations

Dannielle Ford, Director Solicitor at Cheney Suthers Lawyers

Caddie Marshall, General Manager of Orange360

Megan Rodd, Manager Tourism and Communications at Blayney Shire Council

Further information on the program may be found using the following link:

<https://rdacentralwest.org.au/ten-out-of-ten-for-ten4ten-leadership-dialogue/>

**09) REVIEW OF ENTERPRISE RISK MANAGEMENT POLICY AND PLAN****Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Local Governance and Finance**File No:** GO.PO.1**Recommendation:**

That the Enterprise Risk Management Policy and Plan be adopted and included in Council's policy register.

**Reason for Report:**

For Council to review the Enterprise Risk Management Policy and Plan and it be included in Council's policy register.

**Report:**

A review of the Enterprise Risk Management Policy and Plan has been recently undertaken following a recommendation from the Cyber Resilience Assessment to include reference to the role and responsibilities for information security.

The Enterprise Risk Management Policy and Plan establishes the framework and context, in terms of how Blayney Shire Council manages risk. The policy and plan, as amended, now includes reference to the role of the Manager Information Technology and associated responsibilities as recommended.

As the amendment is considered minor and of a housekeeping nature it is not recommended for the policy to be placed on public exhibition.

A copy of the amended policy and plan are provided as an attachment to this report.

**Risk/Policy/Legislation Considerations:**

Adoption of the amended policy and plan will clearly articulate the Council's commitment to the implementation of Risk Management throughout the organisation and satisfy the audit recommendation.

**Budget Implications:**

Nil

**Enclosures (following report)**

Nil

**Attachments (separate document)**

1 Enterprise Risk Management Policy and Plan

21 Pages

**10) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT****Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 1. Public Infrastructure and Services**File No:** GO.ME.1

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**Recommendation:**

That the Director Infrastructure Services Monthly Report for March 2021 be received and noted.

**Reason for Report:**

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

**Report:****Topical Matters****Resources for Regions – Blayney Mainstreet Strategic Plan**

As previously reported Council has engaged consultant Place Design Group to undertake the work involved in developing a strategic design for the Blayney main street area, including the incorporation of the proposed High Pedestrian Activity Area (HPAA).

Place Design Group has now also been engaged to undertake similar work for the Village of Millthorpe.

Recently the Place Design team were in Blayney, and inception meetings held in Blayney and Millthorpe, with Council staff, Village Committee/Progress Association representatives, and Transport for NSW staff. It also provided Place Design the opportunity to undertake inspections, walking the streets of both locations, to identify points of interest and gather further information.

**Major Works****Carcoar Street****Stage 1 – Mid Western Highway to Amos Avenue**

This section is due to have Asphalt works completed in the week of 15 March. The bulk of works in this stage will then be completed with only line marking and driveway reinstatement remaining.

**Stage 2 – Amos Avenue to Maple Crescent**

The majority of stormwater and kerb and gutter works have been completed as well as stormwater and kerb tie-ins. Road works are almost complete, with the prime seal being laid in the week of 15 March. Asphalt will then be planned in the weeks following.

**Stage 3 – Maple Crescent to Plumb Street**

The bulk of drainage and kerb works are completed. Road works will commence in week of 22 March. Council will be working with Central Tablelands Water to install new water mains at the Plumb Street intersection.

**Stage 4 – Plumb Street to Church Street**

Council staff have completed the design. Community notification is currently underway.

**Boondaroo Road Bridge**

The tender documents are currently being prepared by Manager Operations.

**Gallymont Road Bridge**

Survey, hydraulic and hydrology works have been completed. The REF is in draft. The tender documents are currently being prepared by Manager Operations. It is intended that this bridge will be delivered in a joint tender with Boondaroo Road Bridge.

**Napier Oval Upgrade**

Final levelling, installation of the sprinkler heads and seeding has now been completed. Works will start on the remediation of the perimeter and tidy up of site. Council will monitor surface growth and provide further advice on reactivation of the ground for sporting activities.

**Road Maintenance Works**

Road maintenance works including pot hole patching, vegetation management and signage works have been undertaken on Ogilvy St, Neville Road, Neville Village, Barry Road & Barry Village.

**Spring Terrace Road Heavy Patching**

Geotechnical Investigation of the section of road has been undertaken. A scope of works is now being formed and works scheduled.

**Errowanbang Road Culvert**

The bulk of these works have been completed. Some guidepost/road furniture works are remaining.

**Neville Road Heavy Patching**

This work is due to be sealed on the week of 15 March.

**Four Mile Creek Road Shoulder Works**

This work is due to commence in the week of 22 March.

**Reseals**

Additional reseals are planned on Mt McDonald Road, Lyndhurst and Ogilvy Street between Adelaide Street and Dakers Oval, Blayney.

**Footpaths**Boomerang Street Millthorpe

A contractor has been engaged for the shared path works in Millthorpe (Stage 3A of the Active Movement Strategy).

Victoria Street Millthorpe Underpass Footpath

Design work is now complete. The works have been scheduled to commence in the coming month. It is estimated the works will take approximately 2 months to complete. During this time one lane will be closed and the underpass will operate under automated traffic lights.

Eulamore Street, Carcoar

The RFQ has been issued, a contractor is yet to be selected.

Plumb St, Blayney

Works have commenced and are being completed in conjunction with the Carcoar Street upgrade project.

**Assets**

A trial run of the Parks and Gardens revaluation has successfully been run, with staff undertaking final reviews of unit rates and useful lives.

Defect inspections of the entire footpath network are underway. Defects are being captured and prioritised within the AssetFinda Defect Management System, with high priority defects being made safe or repaired within 24 hours.

**Parks and Recreation**

A key focus in recent weeks has been the maintenance of the Blayney Showground in preparation for the annual Blayney Show. Being the last show prior to the Covid-19 lockdown and one of the first to be held following the easing of restrictions, the Showground and the extensive upgrades undertaken over the past 12 months have now had the opportunity to be shown off to the general public. From all accounts Blayney Show was a very successful event.

Routine maintenance continues including mowing, spraying and other activities across the sporting oval network, village areas, and the cemetery network.

Newbridge Showground Pavilion Refurbishment

Stage 1 of the pavilion and pathways have been completed under budget, enabling Council to utilise these savings and savings on other projects to be reallocated to enable Stage 2 to be delivered. The bulk of the external works are now finished with the internal fit out remaining. Works are scheduled to be completed by the end of March.

Dakers Oval Amenities Building

Amenities block construction is now complete. Council is working on some cricket themed photos which will be enlarged and mounted between the veranda post. The construction of the accessible walkway will also be completed this month.

Redmond Oval Junior Skate Park

Survey of the site has been completed with the design expected to be completed to enable community consultation in April followed by requests for quotation.

Belubula River Heritage Walk Stage 2 – Environmental Works.

Works have been completed to remove willows and other noxious weeds from the area known as "the island" and toward Dakers Oval. Works were also undertaken to address blackberries in this section, and follow up works are scheduled.

Stillingfleet Netball Court Resurfacing

This project is now complete and the courts operational.

**Wastewater**

Council Operational staff have been undertaking their Certification in Wastewater Treatment Operations, which will complement their current skillset in providing for the operation and optimisation of our treatment plant and other sewerage facilities. Often unnoticed, and at times in situations most of us would not wish to be in, staff continue to provide a quality service to the community, and will continue to strive for excellence as they progress the development of their skills. This training and certification is being coordinated by the Centroc Joint Organisation of Councils.

**Fleet and Plant**

Portable lift jacks as part of the workshop modifications have been ordered and awaiting arrival and training.

Procurement for 2 additional VMS boards has also been engaged.

**Risk/Policy/Legislation Considerations:**

Information report only

**Budget Implications:**

Information report only

**Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**11) PROPOSED FEES - BLAYNEY SHOWGROUND EQUESTRIAN - GATOR & RAKE FEE**

**Department:** Infrastructure Services

**Author:** Director Infrastructure Services

**CSP Link:** 4. Community, Sport, Heritage and Culture

**File No:** FM.FC.1

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**Recommendation:**

1. That the seasonal hirer fee of \$1,240 for Australian Ranch Horse be approved and added to the 2020/21 Fees and Charges.
2. That the seasonal hire fee of an additional \$400 for seasonal hirer user groups be approved and added to the 2020/21 Fees and Charges.

**Reason for Report:**

For Council to include new hire fees into its 2020/21 Fees and Charges for Blayney Showground, for use of the Gator & Rake, and for Australian Ranch Horse (ARH) to be added as a seasonal hirer.

**Report:**

At its December meeting Council presented a report for consideration of introducing an additional fee and a new user group for hire of Blayney Showground. The items were placed on public exhibition for 28 days with one submission being received in relation to the Gator & Rake fee:

*I would like to express my lack of support in integrating a gator/rake fee into the seasonal hire cost of the showground.*

*R.A.C.E does not use the gator or rake and have no need or interest to use it as we have our own rake/drag that we use and therefore we do not support this proposal.*

Seasonal Hirers have advised that the current hourly fee for hire of the gator and rake is too high, and at a Blayney Showground User Group Meeting agreed on all groups paying an additional \$400 per year to cover the costs for seasonal hire groups to use the gator and rake.

It is recommended that the fee be introduced to the 2020/21 fees and charges to enable all user groups the usage of the gator and rake.

**Risk/Policy/Legislation Considerations:**

The Local Government Act s610A states that Council must not determine a fee until it has given public notice and has considered any submissions made during the period of public notice. Items were placed on public exhibition with the closing date being 4 February 2021.

**Budget Implications:**

Council will derive additional revenue following adoption of this fee.

**12) VERGE GARDEN GUIDELINES****Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 1. Public Infrastructure and Services**File No:**

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**Recommendation:**

1. That the draft Verge Garden Guidelines be endorsed for the purpose of public exhibition for 28 days.
2. That a further report, detailing any submissions received, be presented to Council following the conclusion of the exhibition period.

**Reason for Report:**

The draft Verge Garden Guidelines for all Blayney Shire residents is presented to Council for its consideration and endorsement of a 28 day public exhibition period.

**Report:**

In recent years Council has identified a number of verge gardens being installed without approval and presenting an issue to utilities and pedestrians. Council has developed the Verge Garden Guidelines which provides guidance on establishing and maintaining a verge garden with an optional self-declaration.

Council recognises that verge gardens make productive use of land in town and the villages, and can improve visual amenity, however the verge is a public space and verge gardens can present a risk to the public and Council as the local roads authority.

The verge area in front of a home provides scope for the community to help support the greening of our public spaces. These guidelines have been developed to help create a safe and successful verge garden whilst recognising and managing the risks associated with such development.

The verge is the Council owned land between a property boundary and the kerb (or edge of the roadway).

Verge gardens put to practical use small patches of land that are otherwise neglected or planted to simplified plant communities, such as lawn verges, that are unproductive or that may consume excessive water in their maintenance.

It is therefore recommended that Council endorse the draft guidelines, and it be placed on public exhibition seeking community feedback for a period of not less than 28 days, and, Village Committee/Progress Associations also be invited to respond.

**Risk/Policy/Legislation Considerations:**Roads Act 1993

The Roads Act (Section 138) states that a person must not *"erect a structure or carry out work .... without consent from the roads authority"*.

Council may issue a consent except for a classified road.

Where a verge garden continues to create conflict with public access and safety, Council may direct the property owner to alter any works in the road reserve within 28 days. Council may alter the works if there is no action by the owner, and may incur cost to the owner. (Roads Act 1993 (Section 98)).

Asset Management

Council as the local road authority controls the use of the public road reserve from boundary to boundary. The road reserve generally provides for motor vehicle and pedestrian access.

The road reserve also provides access for various utility services, including electricity (above and below ground), water, gas, sewer and telecommunications.

Allocation of space for services is generally managed by way of either a shared trench (in newer developments) and agreed alignments in older areas.

From time to time, utility service providers require access to the subject service, and uncontrolled development such as gardens within the verge can present access issues.

Council recognises that verge gardens make productive use of land in town and the villages, and can improve visual amenity, however the verge is a public space and verge gardens can present a risk to the public and Council as the local roads authority.

The guidelines provide opportunities for residents to establish and maintain a verge garden that will not impact on community safety, the environment and surrounding infrastructure.

Council may be requested to investigate verge garden and if so will work with the resident to take action to remedy the issue and ensure the verge garden is modified to ensure public safety.

**Budget Implications:**

Nil

**Enclosures (following report)**

1 Verge Garden Guidelines

10 Pages

**Attachments (separate document)**

Nil



## Verge Garden Guidelines

<b>Procedure</b>	XX
<b>Officer Responsible</b>	Director Infrastructure Services
<b>Last Review Date</b>	XX

### Guideline

**Introduction**

The verge area in front of your home provides scope for the community to help support the greening of our public spaces. These guidelines have been developed to help you create a safe and successful verge garden.

The verge is the Council owned land between your property boundary and the kerb (or edge of the roadway).

Verge gardens make productive use of land in town and the villages. It puts to practical use small patches of land that are otherwise neglected or planted to simplified plant communities, such as lawn verges, that are unproductive or that may consume excessive water and fossil fuels in their maintenance.

**Do I need Council approval?**

No.

These guidelines provide opportunity for residents to establish and maintain a verge garden that will not impact on community safety, the environment and surrounding infrastructure.

There is no approvals process.

There is an optional self-declaration form that you can complete and provide to Council as a record that your garden complies with these guidelines.

Should Council be requested to investigate verge gardens, it is our preference to work with the resident to take action to remedy the issue and ensure the verge garden is modified to ensure public safety.

Where a verge garden continues to create conflict with public access and safety, Council may direct the property owner to alter any works in the road reserve within 28 days. Council may alter the works if there is no action by the owner, and may incur cost to the owner. (*Roads Act (Section 98)*).

Residents can only plant a verge garden in the verge area immediately fronting their property. Verge gardens cannot be extended to your neighbors property without written consent, or onto other public land, including traffic islands and median strips.

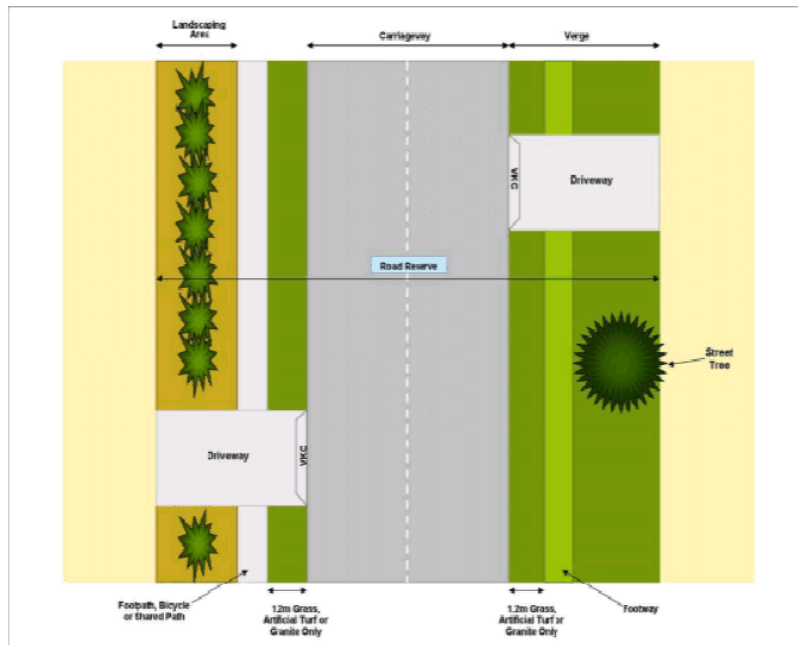
### Guidelines for creating your Verge Garden

Here are some "simple rules" to help ensure success.



#### What is the verge?

The following sketch and definitions will give you some guidance on the verge and where you plant..



**Carriageway** – the portion of road reserve formed for vehicular traffic.

**Driveway** – the unobstructed strip across the verge set aside for vehicular access between the carriageway and the adjacent property.

**Footpath** – a formed (1.5m min. width) path along the verge set aside for pedestrian traffic.

**Footway** - the unobstructed strip (1.5m min. width) along the verge set aside for pedestrian access which has not been formed. Its width is dependent on whether a footpath, bicycle path or shared path is proposed for the street and it begins 1.2m from the back of the kerb or edge of carriageway.

**Hard landscaping** – refers to retaining structures or edging/borders including bricks, stones, rocks or railway sleepers, but does not include concrete paving, asphalt or pavers.

**Road reserve** – the strip of public land between abutting property boundaries and includes the carriageway, footpaths, bicycle paths, shared paths, footways and verges.

**Shared path** – A formed (2.5m min. width) path along the verge set aside for pedestrian and bicycle access.

**Street tree** - a tree planted in the verge, of a species and location approved by Council.

**Verge** – the area between the property boundary and the kerb (or edge of the roadway).



#### Talk to your neighbors.

It is always a good idea to let your neighbors know what you are planning.

Having a simple conversation; allowing your neighbors to let you know of any concerns they may have,

and adjusting your plans before you start work, helps support positive community engagement, and maintains a positive outlook for the greening of these spaces. It is important to remember that the verge is a public space, and if you plan on growing edible plants, passing pedestrians may seek to harvest from your garden.

**Enjoy yourself – but be safe.**

Residents are encouraged to create attractive landscapes that complement their homes, the surrounding streetscape, and support the local environment, but enjoy yourself while doing it.

Whenever you are undertaking work, always consider your safety and that of others.

- Wear sturdy enclosed shoes, gloves and sun protection. "Slip, Slop, Slap".
- Never work from on the road when planting your verge garden.
- Always maintain safe access for pedestrians and other users of Council Footpaths, even during construction.

**Ensure you maintain safe access for pedestrians.**

It is important that pedestrians can use the verge without verge gardens obstructing their path, and being forced onto the road. If the verge does not have a formal footpath, residents must leave a formed (1.5m min. width) path, free from trip hazards, along the verge for pedestrian traffic.

**Make sure people can open their car doors.**

Verge gardens should provide a 600mm clearance from the edge of the kerb, so people can open their car door. Should you wish to plant this space choose a hardy groundcover that will tolerate some trampling.

**Remember the mail man!**

Leave enough space for the mail man to access your letterbox – usually 1m around the letterbox is enough.

**What about services and utilities?**

Underground service provision such as electricity, water, gas and telecommunications are generally assigned standard alignments, although historically this may not be the case. As these are located in the verge, service utility providers need to access them from time to time for maintenance and repairs.

Always obtain a **Dial Before You Dig** report, by visiting [www.1100.com.au](http://www.1100.com.au) or calling 1100 to obtain your free dial before you dig report, and check with Council before you starting digging or excavation works.



**Dial Before You Dig** is a FREE national referral service designed to assist in preventing damage and disruption to Australia's vast infrastructure networks, which provide essential services we use every day.

Remember to leave 0.2m access around power poles and service pits that are located within the verge. If damage is caused to public utility service due to verge gardening activities, you must report this immediately to the relevant authority for repairs, the costs of which may be charged back to you.

**Infrastructure upgrades within the verge.**

Service authorities and/or Council may upgrade and maintain their infrastructure within the verge, and may result in the excavation of all or part of your garden. There is no obligation from the utility service providers or Council to reinstate a verge garden after completion of the work.

Where a verge improvement (that is provided by the property owner) is damaged by a Service Authority, the property owner must negotiate with the Service Authority about rectification works.

Where Council's activities impact the verge, Council will reinstate the verge to the same standard that existed prior to the commencement of work. Reinstatement of any verge improvement will ensure it complies with these guidelines.



**Remember pedestrian and traffic safety**

Verge gardens must not impact on the drivers sight lines, including entering and exiting driveways, delineation of the road edge and / or pedestrian movements.

The streetscape is an important part of community open space and the coordination of plantings is an important aspect of Council works. Council supports plantings (shrubs only) with flora that are drought tolerant and suited to hot, dry summers with a maximum height of 500mm. A preferred species list for verge gardens is provide at Appendix 2.

Plantings should ensure that no part of the treatment obstructs the required safe sight distance requirements at access driveways according to Figures 3.2 and 3.3 of AS/NZS 2890.1-2004 or Figures 3.3 and 3.4 of AS2890.2-2002 as applicable.

Properties situated at intersections shall ensure that no plantings obstruct safe sight distance at the intersection.



**No structures or hard surfaces in your verge garden!**

Remember the verge is public land. The area needs to remain free of obstructions and nuisances to others.

It is recommended that only plants and organic mulches are used. The construction of any structure, including retaining walls or fences, of any material or form, between the property boundary and edge of road is not permitted.

Any edging material, mowing strip, footpath, driveway cross over etc. shall be flush with the surface.

The following forms of surface treatment are permitted within the 1.5m footpath corridor (whether existing or for a future footpath). This extends to 3m where a boundary fence or other clear delineation of property boundary has been constructed.

- Compacted rubble capped with crusher fines
- Brick, clay paving
- Asphalt or bituminous surfaces.

Outside of the footpath corridor;

- Un-irrigated grassed surface.
- Mulched surface
- Ground cover - Shrubs, low trees (up to 500mm)

The following surface treatments are not permitted on any side:

- Chemically sterilized treatments.
- Structures
- Retaining walls



**Don't plant trees in your verge – that's Council's role.**

Tree planting will only be undertaken by Council (or a group under the auspice of Council) and Council will be responsible for the location of new trees and their maintenance. The planting of trees and shrubs upon verges must comply with the Council "Street and Open Space Tree Policy".

If you would like a tree as part of your verge garden please contact us, and we will make arrangements for someone from our Parks and Recreation team to meet with you, select a tree suited to your verge, and schedule it for planting.

**What shall I plant?**

Residents are encouraged to be creative and plant verges to suit their own taste. But remember plantings must not interfere with overhead or underground services including water and sewerage infrastructure, water meter servicing and reading, and sewer manholes.

Plants must also not be known or likely environmental weeds.

Growing edible plants along the nature strips of streets within our town and villages is an effective means of inspiring and enabling urban agriculture and contributes to:-

- Neighbourhood beautification
- Visual amenity
- Urban re-greening
- Increased biodiversity
- Food security
- Improved garden soil profiles through carbon sequestration
- Reduced air temperatures in developed areas
- Developing social capital and community engagement.

**Who can help me?**

Advice should be sought by contacting Councils Infrastructure Services Department, prior to the commencement of any works on the verge.

When you are planning your verge garden, call Councils Parks and Recreation team.

Local nurseries can assist with appropriate plant selection, and recommend the use of local native plant species where possible.

**Watering**

Council supports the responsible use of water to maintain plantings by the use of handheld trigger nozzle hoses. It is recommended that residents check the Central Tablelands Water (CTW) website for information related to current water restrictions that may apply.

**Related Policies and Strategies:**

- NSW Roads Act (1993)
- Statewide Mutual Best Practice Manual- footpaths Nature strips and Medians
- Blayney Shire Council - Street & Open Space Tree Management Procedure
- Blayney Shire Council - Footpaths and Cycleways Maintenance Procedure

**Council Details**

Address: Blayney Shire Council  
91 Adelaide Street, BLAYNEY NSW 2799  
PO Box 62 BLAYNEY NSW 2799

Website: [www.blayney.nsw.gov.au](http://www.blayney.nsw.gov.au)  
Email: [council@blayney.nsw.gov.au](mailto:council@blayney.nsw.gov.au)  
Phone: (02) 6368 2104  
ABN: 47 619 651 511

# APPENDIX 1.

## Good Outcomes

	<p>Landscaping area and street trees suitably located and footway clear. Suitability of trees under power lines should be considered. To further improve the outcome the trees should have been located approximately 1.5m further away from the boundary, to provide for a clear footway.</p>
	<p>Landscaping area and street trees suitably located and footway clear. Suitability of trees under power lines should be considered.</p>
	<p>Clear footway. Driveway flush, no trip hazard.</p>
	<p>Clear footway. Driveway flush, no trip hazard. Landscaping should not be on roadside of footway. Modifications to the verge plantings may be required to accommodate any future footpath.</p>

Poor Outcomes

	Hard landscaping (timber sleeper retaining wall) and landscaping impedes footway. Modifications to the retaining wall and gardens may be required to accommodate any future footpath.
	Poorly maintained, and impedes footway.
	Trip hazard at driveway and impedes pedestrian movement. Well maintained landscaping Removal of part of the gardens and trip hazard will be required to accommodate any future footpath.
	Trip hazard at driveway and landscaping impedes footway. Well maintained landscaping. Removal of part of the gardens and trip hazard will be required to accommodate any future footpath.

# APPENDIX 2. Preferred Species List for Verge Gardens

Type	Name		Mature Height
	Botanical	Common	
<b>Grasses (Dry)</b>			
	dianella revoluta	Blue Flax Lily	1m
	lomandra longifolia	Lomandra	1m
<b>Herbaceous / Shrub</b>			
	Dietes vegeta	Dietes	90cm
	Ophiopogon japonicas	Mondo Grass	40cm
	Gazania	African Daisies	30cm
	Erigeron karvinskianus	Seaside daisy	25cm
	Agapanthus	Dwarf Agapanthus	80cm
	Abelia grandiflora	Dwarf Abelia	1m
<b>Bulbs</b>	Narcissus sp	Daffodil	45cm
	Tulipa sp	Tulip	45cm
	Narcissus sp	Jonquil	45cm
	<u>Cerastium tomentosum</u>	<u>Snow in summer</u>	30cm
	Salvia	Sage smaller sp	To 1m
<b>Succulent</b>	Carpobrotus glaucescens	Pig face	25cm
<b>Annuals</b>			
	Petunias		20cm
	Violets		20cm
	Pansies		20cm

The plants listed are tough and perform well in the local environment.

The list is a guide only, and not comprehensive.

Local nurseries can assist with appropriate plant selection, including different species that may also be suitable, and recommend the use of local native plant species where possible.

### Self-Assessment and Optional Declaration

Blayney Shire Council encourages residents to use this checklist when preparing and planting your verge garden.

There is an option declaration you can complete and send to Council, which we will keep as a record of your verge garden complying with these guidelines, should Council be asked to investigate at a later point in time.

Please email this declaration to [council@blayney.nsw.gov.au](mailto:council@blayney.nsw.gov.au)

For further information, please contact Council on (02) 6368 2104.

DECLARANT DETAILS (optional)		
NAME:		
ADDRESS:		

CHECKLIST		
	Yes	No
I have talked to my neighbors and considered their feedback on my verge garden proposal.	<input type="checkbox"/>	<input type="checkbox"/>
I have planned my verge garden project to ensure safe pedestrian access while I construct my verge garden.	<input type="checkbox"/>	<input type="checkbox"/>
My verge garden is in line with my property boundary, and does not encroach upon my neighbor's verge.	<input type="checkbox"/>	<input type="checkbox"/>
I have ensured my verge garden will retain a pedestrian access 1500mm wide, which is level and free from trip hazards.	<input type="checkbox"/>	<input type="checkbox"/>
My verge garden has been design to ensure car doors can open with no plants, or with only low groundcovers within 600mm of the edge of kerb.	<input type="checkbox"/>	<input type="checkbox"/>
I have left clear access for the mailman.	<input type="checkbox"/>	<input type="checkbox"/>
I have left clear access around service pits and power poles.	<input type="checkbox"/>	<input type="checkbox"/>
I have a safe and accessible place for the collection of waste/recycling bins.	<input type="checkbox"/>	<input type="checkbox"/>
I contacted Dial before you Dig on 1100 or <a href="http://www.1100.com.au">www.1100.com.au</a> and obtained a free services report to confirm that there are no underground utility services that will be impacted by garden.	<input type="checkbox"/>	<input type="checkbox"/>
I contacted Council on 6368 2104 to obtain information on any Council utilities that may be in my verge.	<input type="checkbox"/>	<input type="checkbox"/>
I understand that my verge garden could be impacted by future infrastructure works, and Council will not replace any plants lost.	<input type="checkbox"/>	<input type="checkbox"/>
My garden will be maintained to a maximum height of 500mm to ensure line of sight for traffic and pedestrians.	<input type="checkbox"/>	<input type="checkbox"/>
If I want to install a tree, I will contact Council to request a site visit, and assess the specific site constraints.	<input type="checkbox"/>	<input type="checkbox"/>

SIGNATURE:	Date
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**13) MINUTES OF THE BLAYNEY SHIRE SPORTS COUNCIL MEETING  
HELD THURSDAY 18 FEBRUARY 2021**

**Department:** Infrastructure Services

**Author:** Director Infrastructure Services

**CSP Link:** 4. Community, Sport, Heritage and Culture

**File No:** PR.ME.1

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**Recommendation:**

1. That the minutes of the Blayney Shire Sports Council Meeting, held on Thursday 18 February 2021, be received and noted.
2. That Blayney Shire Council accept the nomination of Jordan Butler as the new representative for Blayney RAMS Rugby Union Club on the Blayney Shire Sports Council.

**MINUTES OF THE BLAYNEY SHIRE SPORTS COUNCIL MEETING  
HELD ON THURSDAY 18 FEBRUARY 2021  
AT THE BLAYNEY SHIRE COMMUNITY CENTRE**

Meeting commenced at 6.00pm.

**PRESENT**

Grant Baker (Blayney Shire Council), Jordan Butler (Blayney RAMS RUFC), Geoff Redmond (Blayney Bears Junior Rugby League and Blayney Shire Horse Sports), Adam Hornby (Blayney Bears Senior Rugby League), Christine Smith (Heritage County Schools PSSA), Cr John Newstead (Chair – Blayney Shire Council), Cheryl Rutherford (Blayney Tennis), Rebecca Scott (Blayney Soccer), Julie Prosper (Blayney Netball and Cricket) & Rosemary Reid (Blayney A&P).

**APOLOGIES**

**RECOMMENDED:** That the apologies submitted on behalf of, Lorraine Dunkley (Lyndhurst Village Committee) and Gareth Wilson (Sailability Club – Carcoar Dam) be accepted.

**MINUTES FROM PREVIOUS MEETING – 19 NOVEMBER 2020**

**RECOMMENDED:** That the minutes from the previous Blayney Shire Sports Council Meeting held on 19 November 2020 be adopted.

(Cr John Newstead / Rebecca Scott)

**MATTERS ARISING FROM THE MINUTES**

King George Oval: Soccer able to utilise sharing of King George Oval one night per week for training. Soccer Club is flexible on which night. All clubs in attendance agreed Monday night would be suitable and that Blayney Soccer will be able to use King George Oval 1 night per week (Monday) for training purposes.

As for any Council facility or sporting ground bookings, coordination of user group bookings are managed by Council to ensure all user groups needs and interests are addressed.

### **DISCLOSURES OF INTEREST**

Nil.

### **EVENT CALENDAR UPDATE**

- Blayney Bears Junior Rugby League commences 1 May.  
Possible / Probables will be held on 21 March.  
Junior League second semi-finals on 21 August.
- Blayney Bears Senior Rugby League commence 24 April. Arranging for Blayney RAMS Rugby Union Club not to play at home that day.  
Last home game 24-25 July.  
Under 18 Knockout 28 March.  
Group 10 Grand final at Mudgee 4 September.
- Blayney RAMS Rugby Union Club Gala day 20 March. First home game 10 April. Draw not finalised.  
Expect shorter season with Grand final scheduled for 3 July.
- Blayney Senior Football (Soccer) Club – commences 10 April. Draw yet to be finalised.
- Blayney A&P Association - Blayney Show – 6 March.
- Blayney Netball Association – commenced 2 weeks ago and finish December.
- Blayney Cricket Club – Finish up in March.
- Blayney Shire Horse Sports – Training Clinic end of April.

### **GRANT FUNDING**

#### **Crown Reserves Improvement Fund – Smart Technology**

Jordan noted issues with use of Field Mouse System when commissioned in Hunters Hill. When communications went down teams were unable to undertake training, due to lack of lighting. Need to ensure there is redundancy/override capability in the system used.

#### **Drought Communities Program – Blayney Tennis Amenities**

Positive comments received on the new amenities block.

### **PROJECT UPDATES**

#### **Newbridge Pavilion**

Project now includes the catering kitchen and storage, with servery and will be completed by the end of March 2021, as per the extension granted by Drought Communities Program.

### **CORRESPONDENCE**

Nil.

## **MEMBERSHIP**

- Application from Jordan Butler received for discussion, in accordance with the requirements of this section 355 Committee of Blayney Shire Council.

**RECOMMENDED:** That Blayney Shire Council accept the nomination of Jordan Butler as the new representative for Blayney RAMS Rugby Union Club on the Blayney Shire Sports Council.

(Julie Prosper / Geoff Redmond)

## **GENERAL BUSINESS**

### **Sport and Recreation Masterplan Review**

Grant Baker noted all of the projects completed within the plan, and in line with the update of the Blayney Shire Community Strategic Plan in 2022, the Sport and Recreation Masterplan will be reviewed.

**ACTION:** Committee members to consider project ideas for Sport and Recreation Masterplan review in 2021/22.

### **King George Oval**

Members identified a pit with its lid missing on eastern side of KGO No.2.

### **Carrington Park**

Can toilets be closed later in the day? Are toilets opened on weekends?

Members reminded that operational items as above, do not need to wait until a Sports Council meeting, and are best requested to Council directly for referral to the responsible staff team. In particular, any risks, such as missing pit lids need to be reported by the user group immediately or as soon as practicable.

## **NEXT MEETING**

Next meeting will be held Thursday 20 May 2021 at 6.00pm in the Blayney Shire Community Centre.

## **MEETING CLOSED**

There being no further business the meeting closed at 6:50pm.

### **Sports Awards**

Blayney Town Association advised sports awards funds remain in Sports Awards accounts - \$2,500 in account.

**ACTION:** Could funding be directed to Community Financial Assistance Program?

BTA Sports Awards would like to consider funding a separate category in Community Assistance Program to fund.

The Sports Awards discussion finished at 7:10pm.

**14) UPPER MACQUARIE COUNTY COUNCIL DELEGATE REPORT****Department:** Executive Services**Author:** Councillor Reynolds**CSP Link:** 5. The Natural Environment**File No:** EM.ME.6**Recommendation:**

That Council receive and note the Upper Macquarie County Council mid-year achievement report 2020/21.

**Reason for Report:**

To update Council on the annual performance of Upper Macquarie County Council for the 6 month to 31 December 2020 financial.

**Report:**

Upper Macquarie County Council is the weeds authority for four local government areas being Bathurst Regional Council, Blayney Shire Council, Lithgow Council and Oberon Shire Council. Each of these Councils provide a financial contribution to the operation of the County Council. Blayney Shire Council is represented by Cr David Kingham and Cr Bruce Reynolds.

At the County Council meeting held on Friday 19 February 2021 there were a number of reports presented. A report is presented to Blayney Shire Council to summaries some of the highlights of the Upper Macquarie County Council performance in the six months until 31 December 2021.

**Property Inspections Program 2020-21**

For the 6-month period from 1 July 2020 to 31 December 2020 there were 698 inspections undertaken (including 92 re-inspections) covering approximately 104,000 hectares of land (including 440 kms of linear reserves) as follows:

- 574 inspections were of private property (~102,000 ha),
- 41 inspections were of public land (~1,600 ha), and
- 83 inspections were of public high-risk pathways (~400 kms)

Table 1 below provides a summary of all property inspection risk results from inspection activity carried out across the County area of operations during the whole year.

RISK RESULTS	Rating 1	Rating 2	Rating 3	Rating 4	Total LGA
Bathurst	29	86	45	49	209
Blayney	9	58	26	6	99
Lithgow	105	80	42	31	258
Oberon	49	49	23	31	152
UMCC Total	192	273	136	97	698

Table 1. Inspection ratings 2020-21. Low risk rating 1 and high risk rating 4. There were 99 properties inspected in the Blayney Shire in the six months to 31 December 2020, of which 32 or 32% were in the high risk rating 3 and 4 categories.

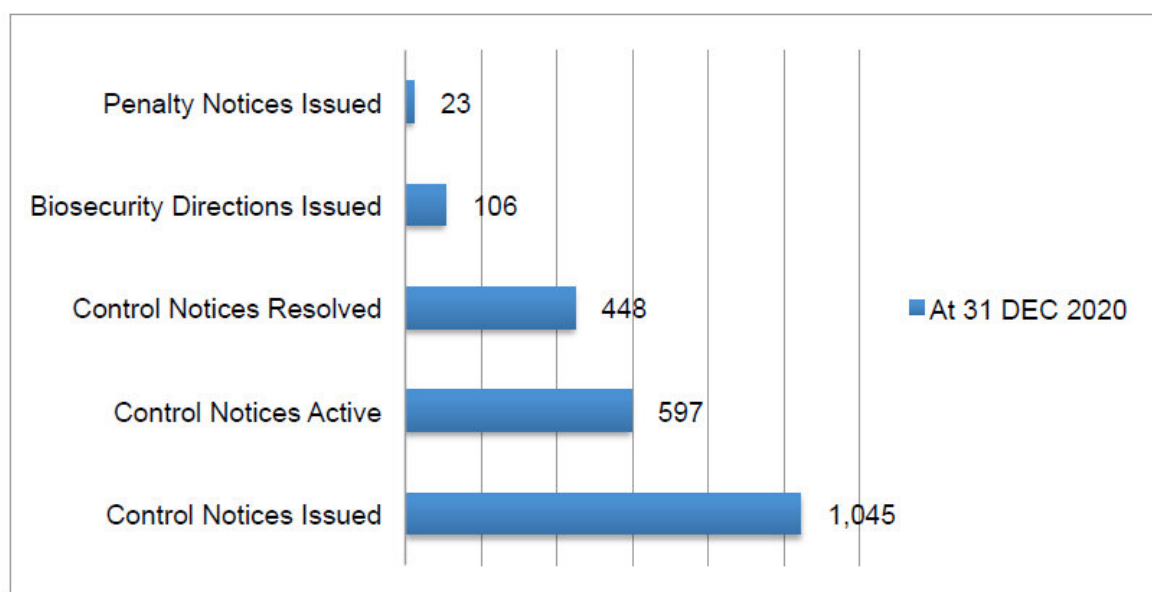
### Enforcement and Compliance Status

The enforcement and compliance status of private and public property (ex-roads) current at 31 December 2020 is set out herein.

Of the 1,045 high weed biosecurity risk properties, covering ~77,500 ha, that have had weed control notices issued to date - the current position is as follows:

- A. There are 448 properties, covering ~33,500 ha, where weed treatment activity has suitably reduced the offending weed biosecurity risk;
- B. The remaining 597 properties, covering ~44,000 ha, do not yet have their weed biosecurity risk suitably controlled – albeit some have work underway.
- C. Of the 597 properties not yet suitably controlled - 106 have had an Individual Biosecurity Direction issued with 23 of those landholders also having received a Penalty Infringement Notice for \$1,000. The remaining 491 properties are due for re-inspection during 2021 with a concentration in the 1st and 2nd quarter.

### Chart: Enforcement and Compliance Summary



Graph 1: Enforcement / Compliance Activity Summary 1 July 2018 to 31 December 2020

It should be noted that a number of the Control Notices, Biosecurity Directions and Penalty Notices have been issued in Blayney Shire but an individual breakdown is not available.

**Roadside Spraying**

A decision was made to spray the following roads. As of the end of January 2021 all the below roads have been sprayed in the Blayney Shire for priority weeds:

Mallowgrove Road, Old Lachlan Road, Burnt Yards Road, Fell Timber Road, Gallymont Road, Brown's Creek Road, Moorilda Road, Tallwood Road, Ovington Lane, Warbutons Lane, Duttons Lane, Kinghams Lane, Beneree Road, Mathews Lane, Wilsons Lane, Hillside Lane, Newbridge Road, Carbine Road, Long Swamp Road, Cadia Road and Errowanbang Road.

There may be a small number of extra roads sprayed for blackberries which have been identified by landholders at the conclusion of the roadside spraying program.

If landholders see priority weeds along the roadsides, they are encouraged to report these weeds to the Upper Macquarie County Council office.

**Aerial Weed Treatment Program 2020-21**

Council has previously indicated a preference to provide aerial weed treatment services each year to support landholders requiring aerial support – particularly to access weeds in difficult terrain or where holdings are of a scale that ground control is inefficient. Council has also noted that some aspects of the past aerial programs involved excessive risk exposure for the Council and have moved to mitigate risk exposure with a number of new strategies. The Council has decided to continue coordinating aerial treatments as it sees major benefits in the control of priority weeds in the four LGA's by facilitating this process.

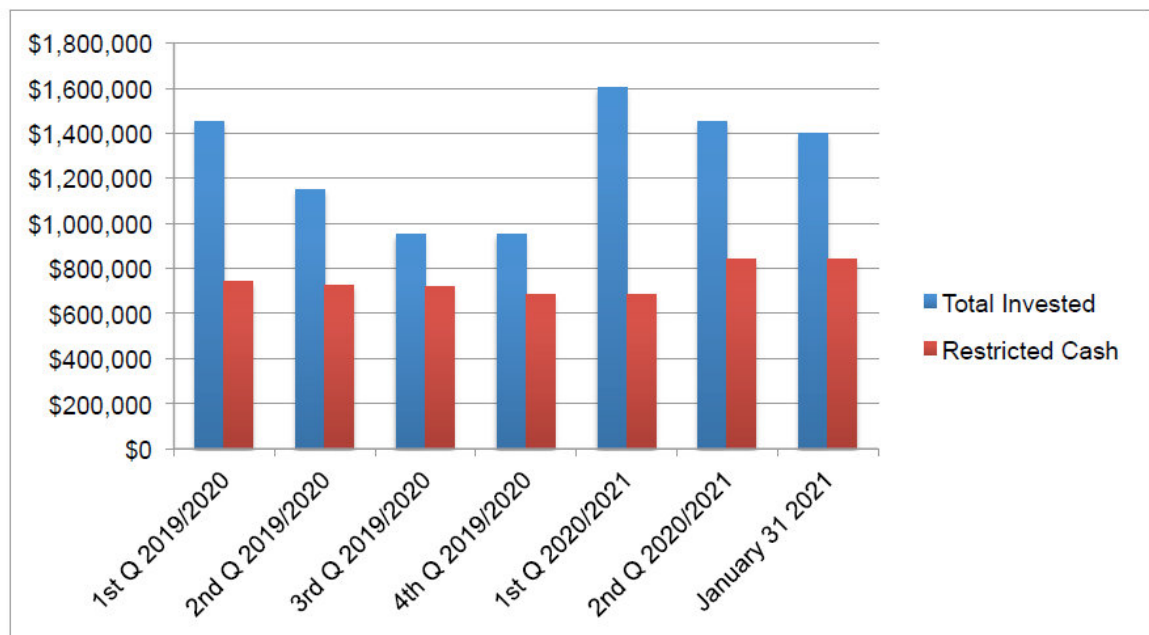
A spring aerial weed treatment program was successfully completed with around 100 landholders participating, with a focus on Serrated Tussock. An autumn aerial weed treatment program is currently being planned and is expected to commence on or about 15 March 2021 subject to sufficient landholder interest, weather conditions, and herbicide availability. This campaign will focus on Blackberries and Tussock.

**Financial Performance for Six Months of 2020-21 Financial Year (Unaudited)**

As at the 31 January 2021 Council's total funds invested under Section 625 of the Local Government Act 1993 amounted to \$1,400,000 of which \$200,000\* is 'on notice' for mid-February 2021. Further details are provided in Table 1 and the funds listed therein have been reconciled with Council's general ledger and bank statements. The graph included as Table 2 shows the quarterly change in investments for the last year compared to the relevant portion of the investment funds that are restricted assets. An amount of the total investment funds (\$844,000) is restricted assets within the meaning of the Act. The investment balance has remained higher than in past years at this time due primarily to increased constituent council contributions, and the impact of the advance deposit scheme for external weed control works - ALL combining to reduce the need for to transfer some invested funds into the operating account early in the year.

**TABLE 1 - UMCC INVESTMENT SCHEDULE – AS AT JANUARY 31<sup>st</sup> 2021**

Westpac Business 31 Day Notice Account: January 31 2021			
Rate	Amount	Term	Due Date
0.50%	\$ 1,200,000	No set term	No due date
0.05%	\$ 200,000*	On-Notice	Mid-January 2021
<b>TOTAL</b>	<b>\$ 1,400,000</b>	<b>Balance on Reporting Date.</b>	

**TABLE 2 - CASH ALLOCATION SCHEDULE – AS AT JANUARY 31<sup>st</sup> 2021****Enclosures (following report)**

Nil

**Attachments (separate document)**

Nil

**Matters to be dealt with in closed committee**

In accordance with the Local Government Act (1993) and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

**15) TENDER 3/2021 - CENTREPOINT SPORT & LEISURE CENTRE ROOFING WORKS**

*This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

**16) LAND ACQUISITION FOR ROAD RE-ALIGNMENT AT 333 NEWBRIDGE ROAD - STONESTREET**

*This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*